

RESOLUTION R- 4231

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND CREATING A TEEN ACTIVITY GRANT MINI-GRANT PROGRAM, ADOPTING GUIDELINES FOR ELIGIBILITY OF GRANT APPLICANTS, AND ESTABLISHING A GRANT REVIEW PROCESS.

WHEREAS, the Kirkland community benefits from creative, low-cost programs, training, and special events for Kirkland teens and their parents, and

WHEREAS, the City Council believes that a Mini-Grant program would meet a vital community need to provide timely small grants to support activities for Kirkland teens and their parents,

WHEREAS, the City Council desires to provide the maximum number of teens the opportunity to participate and socialize in a safe and fun environment; and

WHEREAS, the City Council desires to develop and foster a cooperative relationship between the City and community organizations by involving such organizations and teenagers themselves in the planning, implementation, and evaluation of teen activities based on the Asset model of youth development;

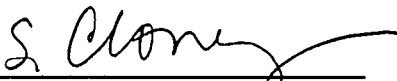
NOW, THEREFORE, BE IT RESOLVED by the City of Kirkland as follows:

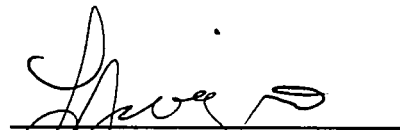
Section 1. The Kirkland City Council hereby adopts and approves the Teen Activity Mini-grant Guidelines and Criteria attached to this resolution as Exhibit A and by this reference incorporated herein. The statements in Exhibit A are established as eligibility guidelines for grant applicants and criteria for reviewing submitted requests.

PASSED by majority vote of the Kirkland City Council in regular, open meeting this 15th day of February, 2000.

SIGNED IN AUTHENTICATION THEREOF on the 15th day of February, 2000.

Attest:


Deputy City Clerk


Mayor

ATTACHMENT A**CITY OF KIRKLAND****TEEN ACTIVITY MINI-GRANT APPLICATION****GUIDELINES AND CRITERIA FOR APPLICATION**

The purpose of these grants is to provide short-term, limited funding for Kirkland youth groups and community groups for projects, activities, events, and training.

Eligibility Guidelines:

- Activities must serve residents of Greater Kirkland.
- Activities must be limited to teenage (13-19) participants and/or their parents with a minimum of 15 served.
- Activities must not be used as a means of generating a profit for the applicant.
- Activities must comply with all relevant laws and city ordinances, and applicant must be able to secure any permits necessary to undertake the activity.
- Applicants must demonstrate a nondiscriminatory policy which includes, but is not limited to, providing access to services without regard to ability to pay, in a physically accessible, culturally sensitive environment.
- Applicants must adhere to sound and accepted management, business, and accounting practices.
- Applicants must submit a completed application within the specified time period, as defined by the City.

Review Criteria:

- A rotating committee of members of the Kirkland Youth Council will review the applications and make funding recommendations to City Council.
- Grants will be awarded four times per year; September 15, November 15, January 15, and April 15.
- Applications which are not awarded funding and are not time sensitive, will be included during the next review cycle.

- Applicants can receive funding once per calendar year (January through December).
- applicants who receive funding must:
 1. Complete a summary report of the project.
 2. Submit appropriate receipts and documentation prior to receiving grant payment.
 3. Provide promotional material that recognizes City of Kirkland's support.
 4. Notify Kirkland Youth Council two weeks in advance of any public events funded by a City mini-grant.

Emphasis will be placed on funding activities which:

- involve youth in the entire process.
- will build Developmental Assets in Kirkland youth.
- serve a high number of participants.
- applicants can provide matching funding for the proposed activity.