

RESOLUTION R-3730

A RESOLUTION CREATING A CITY OF KIRKLAND TEEN ACTIVITY GRANT PROGRAM, ADOPTING GUIDELINES FOR ELIGIBILITY OF GRANT APPLICANTS, AND ESTABLISHING A GRANT REVIEW COMMITTEE

WHEREAS, the Kirkland community benefits from quality and diverse recreation opportunities for Kirkland youth, and

WHEREAS, the City Council desires to provide new quality recreation activities for Kirkland-area teenagers, and

WHEREAS, The City Council desires to provide the maximum number of teens the opportunity to participate and socialize in a safe and comfortable environment, and

WHEREAS, the City Council desires to develop and foster a cooperative relationship between the City and community organizations by involving such organizations and teenagers themselves in the planning, implementation, and evaluation of teen activities,

NOW, THEREFORE, BE IT RESOLVED by the City of Kirkland as follows

Section 1 The Kirkland City Council hereby adopts and approves the Teen Activity Grant Guidelines and Criteria attached to this resolution as Exhibit A and by this reference incorporated herein. The statements in Exhibit A are established as eligibility guidelines for grant applicants and criteria for reviewing submitted requests

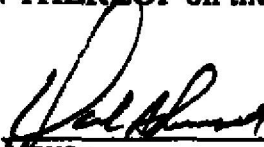
Section 2. The Kirkland City Council hereby establishes an eight-member Teen Activity Grant Review Committee to be comprised of the following members

- A. four citizens from the community, representing the following organizations (selected in two-year terms which will be staggered)**
 - * Lake Washington School District**
 - * Lake Washington PTSA**
 - * Lake Washington Youth Advocates**
 - * Kirkland-Redmond Boys and Girls Club**

- B. four teenagers from area junior and senior high schools (selected to serve one-year terms)**
 - * one student from Lake Washington High School**
 - * one student from Juanita High School**
 - * two students total from among Finn Hill, Kamiakin, and Kirkland Junior High Schools, as well as B E S T School, selected on a rotating basis**

PASSED by majority vote of the Kirkland City Council on the 17th
day of March, 19 92

SIGNED IN AUTHENTICATION THEREOF on the 17th day of
March, 19 92



Mayor

ATTEST



Deputy City Clerk

rcs 18g/mc

EXHIBIT A**KIRKLAND
TEEN ACTIVITY GRANT GUIDELINES AND CRITERIA****ELIGIBILITY GUIDELINES**

- 1 **Activities must serve residents of Greater Kirkland**
- 2 **Activities must be limited to teen-age (13-19) participants with a minimum registration of 15**
- 3 **Activities must not be used as a means of generating a profit for the applicant**
- 4 **Activities must comply with all relevant laws and city ordinances, and applicant must be able to secure any permits necessary to undertake the activity**
- 5 **Applicants must demonstrate a nondiscriminatory policy which includes, but is not limited to, providing access to services without regard to ability to pay, in a physically accessible, culturally sensitive environment**
- 6 **Applicants must adhere to sound and accepted management, business, and accounting practices**
- 7 **Applicants must submit a completed application within the specified time period, as defined by the City**
- 8 **Applicants will be limited to no more than one grant per year**
- 9 **Staffing, facility, supply, equipment, and event promotion costs are eligible for inclusion in the grant**
- 10 **Grant recipients must submit a final report after the activity is completed in order to receive grant funds Receipts, vouchers, or invoices will be required for all purchases A copy of each major expenditure should be included in the final report**

REVIEW CRITERIA

Emphasis will be placed on funding

- 1 **new activities not in effect as of the date of passage of this resolution, rather than funding existing, on-going activities,**
- 2 **activities that serve a high number of participants,**
- 3 **activities free of an admission/registration charge,**
- 4 **activities targeted to and benefitting poverty, low and moderate income residents,**
- 5 **applicants that can provide matching funding for the proposed activity, and**
- 6 **applicants that can meet the City of Kirkland's management and performance standards to ensure appropriate use of City funds**

EXHIBIT A (cont)

The grant review committee may develop additional criteria in order to objectively review grant requests

REVIEW PROCESS

- 1 An ad-hoc grant review committee will be appointed by the City Council, and be comprised of the following eight members
 - A four citizens from the community, representing the following organizations (selected in two-year terms which will be staggered)
 - * Lake Washington School District
 - * Lake Washington PTSA
 - * Lake Washington Youth Advocates
 - * Kirkland-Redmond Boys and Girls Club
 - B four teenagers from area junior and senior high schools (selected to serve one-year terms)
 - * one student from Lake Washington High School
 - * one student from Juanita High School
 - * one student from BEST School
 - * one student from among Finn Hill, Kamiakin, and Kirkland Junior High Schools, selected on a rotating basis
- 2 Submitted applications will be reviewed by the ad-hoc committee. If necessary, applicants may be invited for interviews with the committee
- 3 The ad-hoc committee will make funding recommendations to the City Council