

RESOLUTION NO. R 3271

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING RULES OF CONDUCT FOR KIRKLAND CITY COUNCIL MEETINGS AND AMENDING RESOLUTION R-525.

WHEREAS, a predetermined order of procedure for City Council meetings will be the most expedient means of conducting Council Meetings; and

WHEREAS, such order of procedure as established by Resolution R-525 has avoided confusion and has aided in the expeditious handling of business; and

WHEREAS, the City Council has determined a need to revise the rules of conduct to address the deviations from same and to further enhance the expeditious handling of business.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Kirkland as follows:

Section 1. Resolution No. R-525 is amended as follows:

Section 3. Is repealed

Section 5. Is repealed

Section 6. The order of business shall be as follows:

1. Call to Order
2. Roll Call
3. Special Presentations Reading-and-Approval-of-Minutes
4. Reports ~~Items-from-the-Audience,-Presentation,-Hearings-etc~~
 - a. Council Reports
 - b. City Manager Reports
5. Communications ~~Consideration-of-Bids,-LID,-related-matters~~
 - a. Items from the Audience
 - b. Written correspondence
 - c. Petitions
6. Consent Calendar ~~Reports-of-Standing-Committees~~
 - a. Approval of Minutes
 - b. Audit of Accounts and Payment of Bills and Payroll
 - c. Claims against the City
 - d. Authorization to Call for Bids
 - e. Award of Bids
 - f. Acceptance of Public Improvements and Establishing Lien Periods
 - g. Approval of Agreements
 - h. Other Routine - Items of Business

Any item may be removed from the consent calendar upon the request of any Council Member. All items remaining on the consent calendar shall be approved by a single motion.

7. Public Hearings Reports-of-Special-Committees
8. Resolutions and Ordinances Reports-of-Officers
9. Unfinished Business
10. New Business Auditing-of-Accounts
11. Announcements Resolutions, Ordinances, Orders, Rules and Regulations
12. Adjournment New-Business

Section 9. Is repealed

Section 12. The City Clerk shall keep correct minutes of all proceedings. The vote of each Council Member on any ordinance shall be recorded in the minutes. and-At the desire request of any member, the ayes and nays shall be taken on any other question and entered in the minutes. Copies of the minutes shall be sent mailed to the members of the Council prior to their next regular meeting. within-four-(4)-days-following-the-Council-Meeting.

Section 14. The presiding officer of the Council may, at his discretion, call any member to take the Chair, to allow the presiding officer him to address the Council, make a motion, or discuss any other matter at issue.

Section 17. Is repealed.

Section 22. Items of Business to be considered at any Council meeting shall be submitted to the City Manager no by not later than the Wednesday morning prior to a regularly scheduled Council Meeting. A written agenda and informational material is to be prepared and mailed sent the following day no later than the Friday preceeding each meeting, to each Council Member. Emergency items arising after the regular agenda has been prepared shall be referred to the City Manager for inclusion, as in an Addendum to the agenda.


Section 2. The revised Rules of Conduct shall be implemented for a period of sixty days (60) commencing with the adoption of this resolution.

Section 3. The City Council shall review these rules of conduct at the end of the 60 day period, adopting them permanently, if found satisfactory, by taking no further action on this Resolution; or Council may amending or repealing this Resolution based on their 60 day review findings.

PASSED by majority vote of the Kirkland City Council in regular, open meeting on the 7th day of April, 1986.

SIGNED in authentication thereof on the 7th day of April, 1986.

Attest:


 Director of Administration and Finance
 (ex officio City Clerk)


 Mayor