

RESOLUTION R-5621

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND ADOPTING THE 2024-2026 PLANNING WORK PROGRAM.

1 WHEREAS, the Kirkland Planning Commission met on
2 December 14, 2023 and January 18, 2024, and the City Council met on
3 February 20, 2024 to discuss the proposed 2024-2026 Planning Work
4 Program (Work Program); and,
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6 WHEREAS, the Planning Commission was consulted about the
7 Work Program and provided its expertise, review and recommendation.
8

9 NOW, THEREFORE, be it resolved by the City Council of the
10 City of Kirkland as follows:
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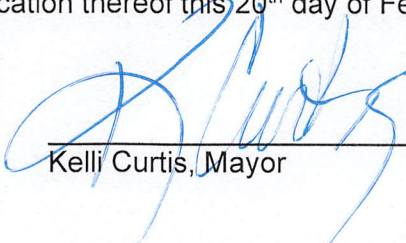
12 Section 1. The Work Program shall be established as shown in
13 Exhibit 1 of this Resolution.
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15 Section 2. The Work Program shall be generally used by the
16 City staff and Planning Commission in scheduling work tasks, meetings,
17 and hearings.
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19 Section 3. A copy of this Resolution and Work Program shall be
20 distributed to the Planning Commission, Parks Board, Transportation
21 Commission, Design Review Board, Neighborhood Associations, and
22 Chamber of Commerce.
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24 Passed by majority vote of the Kirkland City Council in open
25 meeting this 20th day of February, 2024.
26

27 Signed in authentication thereof this 20th day of February, 2024.



Kelli Curtis, Mayor

Attest:



Kathi Anderson, City Clerk

2024-2026 PLANNING WORK PROGRAM

 Significant Staff Implementation

START	TASK	TOPIC	DESCRIPTION	PM	2024				2025				2026				
					1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	
2024	1 [^]	2044 Comprehensive Plan Update	Major update cycle for Comprehensive Plan with 2044 planning horizon	Swenson													
	2	Sustainability Strategic (formerly Master) Plan Implementation - General	Implement priority SMP goals and actions; participate in regional coordination with partner cities.	Barnes													
	3	Urban Forest 6 Year Workplan Implementation	Implement urban forest actions identified in the adopted workplan and SMP	Hogan													
	4 [^]	Kingsgate & Juanita Neighborhood Plan Updates (w/ K2044)	Update Juanita and Kingsgate neighborhood plans	Baker-Lewis													
	5 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles. <i>This batch of projects would include revisions to Downtown parking requirements to make it easier for new uses to occupy existing buildings and revisions to how in-lieu fees for affordable housing are calculated to better reflect the actual costs of building or acquiring affordable units.</i>	Zike													
	6 [#]	Code Enforcement Policies/Procedures	Adopt KMC/KZC provisions related to code enforcement policies, procedures, and regulations	Russell/Sedleck													
	7	Resilience & Technology - Smart City Strategic Plan Implementation	Implement priority Smart City Strategic Plan goals and actions.	Jiang													
	8	Resilience & Technology - EastRail/CKC fiber development strategy	Regional collaboration to consider development opportunities for fiber infrastructure	Jiang													
	9	Goat Hill Development Standards Review/Moratorium	Review development standards and density allowances in the Goat Hill area, and design amendments to ensure future development can be supported by the road and utilities systems.	Weinstein													
	10	Houghton Park & Ride Zoning	KZC amendments to carry out 2023 amendment to Transit-oriented Development land use designation.	tbd													
	11 [^]	Houghton Village Development Plan	Develop a plan for Houghton Village site, including public process and Council approval of Development Plan.	tbd													
	12 [^]	State Wildland-Urban Interface (WUI) Code Implementation	Adopt mandatory procedures to implement the WA state WUI code in Kirkland.	Aldworth													
	13 [^]	HB 1110 Implementation/MMH and ADU Optimization	Adopt amendments to implement WA state HB 1110 for Middle Housing and continue improvement of enabling regulations for infill in low-density neighborhoods. HB 1110 must be implemented by June 30, 2025.	tbd													
	14 [#]	Geo Hazard Regulations Updates	Revise geo hazard regulations in response to experience in implementation of the regulations	tbd													
	15	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions. <i>May be combined with the periodic Comp Plan updates in 2024.</i>	tbd													
	16 [^]	Local Permit Review Implementation	Procedures and potential KZC amendments to ensure consistency with WA state 2SSB 5290. Must be implemented by January 1, 2025.	tbd													
	17	Design Review Guidelines and Process Updates	Adopt mandatory KZC and Design Guideline amendments to comply with WA state ESHB 1293 to apply only clear and objective design review standards and complete design review processes with a maximum of one public meeting per project. Must be implemented by June 30, 2025.	tbd													
	18 [^]	Implement Impact Fee Adjustments	Adopt adjustments to impact fees that tie fee calculations to the size of new construction per state legislation.	tbd													
	19	Implement Sustainable Decision-Making Matrix	Complete amendments to procedures to implement the use of the Sustainable Decision-Making tool described in the adopted Sustainability Strategic Plan.	Barnes													
2025	20 [*]	Affordable Housing Incentives/Increased Inclusionary Standards (w/ K2044)	Explore Citywide opportunities to expand inclusionary zoning requirements based on additional development incentives	tbd													
	21 [^]	Parking Policy (w/ K2044)	Review parking standards for consistency with City policies related to sustainability, affordable housing, and neighborhood retail	tbd													
	22 [^]	Vehicle Electrification Infrastructure	Review standards that enable vehicle charging infrastructure and encourage utilization of electric vehicles.	tbd													
	23 [^]	Curb Management Policy	Review r.o.w. management policies and regulations for streeteries, sidewalk cafes, TNCs, short term parking and other curbside uses	tbd													
	24 [*]	K2044 Comp Plan Update Implementation	Adopt miscellaneous KZC/KMC amendments necessary to implement K2044 policy updates.	tbd													
	25 [#]	SEPA Categorical Thresholds	Adopt KZC/KMC amendments to SEPA categorical thresholds based on new state-allowed expansions to thresholds.	tbd													
	26	2024 Community-Initiated Amendment Request - Threshold Reviews	Review CAR applications submitted by 2024 deadline and identify which applications should proceed to further study.	tbd													
	27 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles.	tbd													
	28 [*]	Home Occupation Allowances	Review home occupation allowances and consider amendments to allow types of home occupations that may not comply with current guidelines (e.g., number of clients per day)	tbd													
	29	Urban Forestry Strategic Plan Update	10-year update to the Urban Forestry Strategic Management Plan, previously adopted in 2013.	Hogan													
	30	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions.	tbd													
2026	31 [#]	Miscellaneous Code Amendments	Update KZC on various priority topics to reflect current practice, clarify sections of the Code, and promote good planning principles.	tbd													
	32 [^]	Sustainability Strategic (formerly Master) Plan (SSP) Update	Update the SSP to acknowledge completed projects since adoption in 2020, and make amendments to incorporate any relevant new state legislation and needed action items for the next 5 years.	tbd													
	33	Sign Code Update	Update KZC to clarify rules, enhance aesthetics, reduce visual clutter, and integrate recently-completed work on A-frame signs	tbd													
	34 [^]	Increase School Capacity	Review zoning for LWSD facilities (current sites and potential future) for opportunities to increase capacity for students and District housing	tbd													
	35	Shoreline Master Program Periodic Update	Complete WA state required periodic review of the City's Shoreline Master Program (SMP), and implement necessary updates. Per state guidelines, adoption is required before July 2027.	tbd													
	36	Annual Comprehensive Plan Amendments	Adopt mandatory updates to Capital Facility Plan and miscellaneous updates and rezones for park acquisitions.	tbd													

* Indicates policy analysis for project is paired with the K2044 project, and PWP item notes policy implementation (e.g., code amendment) work.
 # Indicates a task that is primarily for process improvement/clarification. These projects may be considered for inclusion in a Miscellaneous Code Amendment package on a case-by-case basis.
 ^ Indicates task in coordination with Public Works Transportation division and/or development review division.