

RESOLUTION R-5612

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND CHANGING PLANNING DOCUMENT NOMENCLATURE TO INTENTIONALLY AND CONSISTENTLY PRACTICE ACTIONS THAT DEMONSTRATE VALUES OF BEING INCLUSIVE AND WELCOMING.

1 WHEREAS, the City Council has directed staff to
2 intentionally and consistently practice the actions that support the City
3 of Kirkland's values to be inclusive and welcoming; and
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5 WHEREAS, in support of this principle, on September 19, 2023,
6 the City Council expressed its support for including in the 2024 update
7 of the Diversity, Equity, Inclusion and Belonging (DEIB) Roadmap a new
8 proposed objective to change outdated language that does not reflect
9 DEIB values; and
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11 WHEREAS, the City Council recognizes that, while updating the
12 Roadmap and changing outdated language throughout City documents
13 will take time, the City Council can accomplish incremental progress in
14 the short term by directing that the City's use of "master plan" to describe
15 planning documents should be eliminated; and
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17 WHEREAS, implementing alternatives to "master plan"
18 immediately is especially important because key documents, including
19 the City's Comprehensive Plan and Transportation Plan, will be updated
20 in 2024; and
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22 WHEREAS, shifting away from the term "master plan" will allow
23 more inclusive language to be used throughout the update processes
24 for these upcoming documents and is a tangible way to contribute
25 toward a more inclusive experience within the City; and
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27 WHEREAS, the City Council expects that using inclusive and
28 welcoming language in planning documents will be more likely to
29 encourage the community to shift to using inclusive and welcoming
30 language, providing positive impacts for individuals and the ways they
31 connect with the City and their neighbors; and
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33 WHEREAS, in modifying the nomenclature away from using the
34 phrase "master plan," the City Council recognizes that the City would
35 benefit from adopting a general tiered hierarchy for titling planning
36 documents.
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38 NOW, THEREFORE, be it resolved by the City Council of the
39 City of Kirkland as follows:
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41 Section 1. The City Manager is hereby authorized and directed
42 to eliminate the use of the term "Master Plan" for future planning
43 documents.

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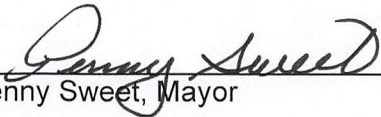
Section 2. The City Council approves the following tiered terms for titling planning documents beginning January 1, 2024:

- a. First Tier: "Comprehensive Plan" will be the statutorily required comprehensive plan of the City, listing the goals and policies regarding land use within the city, as defined in KZC 5.160.
- b. Second Tier: "Strategic Plan" will refer to a document representing the functional plan of the City on a broad topic and/or on a topic administered across multiple departments. These plans are typically directly informed by adopted Comprehensive Plan policies and serve to provide the highest level of policy and implementation guidance for their respective topic.
- c. Third Tier: "Action Plan" will be used to refer to a document planning for implementation of a discrete topic or specific issue or area.
- d. Fourth Tier: "Development Plan" will refer to a complete plan for developing the subject property or properties showing placement, dimensions, and uses of all structures as well as streets and other areas used for vehicular circulation, as "master plan" is currently defined in KZC 5.505. "Site Plan" may also be used as an alternative to Development Plan for City-owned park land to identify the facility, amenity and programmatic elements of park properties.

Section 3. The City Manager is authorized and directed to replace the term "Master Plan" with the appropriate tier term in all current documents as updates occur and resources allow.

Passed by majority vote of the Kirkland City Council in open meeting this 12th day of December, 2023.

Signed in authentication thereof this 12th day of December, 2023.



Penny Sweet, Mayor

Attest:



Kathi Anderson, City Clerk