ORDINANCE 3643

AN ORDINANCE OF THE CITY OF KIRKLAND UPDATING WORDING IN THE KIRKLAND MUNICIPAL CODE.

BE IT ORDAINED by the City Council of the City of Kirkland as follows:

<u>Section 1</u>. Section 3.16.070 of the Kirkland Municipal Code is hereby amended to read as follows:

## 3.16.070 Service of process.

Pursuant to RCW 4.28.080(2), the mayor and city manager designate the city clerk as their agent to accept service of summons and other original process during normal city business hours (eight a.m. to five p.m.). Whenever the city clerk cannot be so served, the mayor and city manager designate the following persons, in descending order of preference, to be served during normal business hours: The deputy city clerk, the director of administration and finance administrative services, or the secretary for the city manager. In the event that none of these persons can be so served, then service may be to the city manager. If the city manager cannot be served, then service may be to the mayor.

<u>Section 2</u>. This Ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this <u>7th</u> day of <u>July</u>, 1998.

Signed in authentication thereof this <u>7th</u> day of <u>July</u>, 1998.

Attest:

Clerk

Approved as to Form:

City Attorney