

ORDINANCE NO. 3617

AN ORDINANCE OF THE CITY OF KIRKLAND, WASHINGTON, ADOPTING THE BUDGET FOR THE YEAR 1998.

WHEREAS, a public hearing to consider the proposed budget for the City of Kirkland for the year 1998 was duly and properly held on November 18, 1997, all in accordance with law; and

WHEREAS, following said hearing, the City Council did approve and authorize such adjustments and changes as it deemed it necessary and proper and determined the allowances in each item, department, classification, and fund;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Kirkland as follows:

Section 1. The budget for the City of Kirkland in the form and content as attached to the original copy of this ordinance is by this reference adopted and approved as the budget for the year 1998.

Section 2. In summary form, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are as follows:


<u>Funds</u>	<u>Estimated Revenues</u>	<u>Appropriations</u>
Current Expense	29,120,782	29,120,782
Street Operating	2,688,249	2,688,249
Arterial Street	472,534	472,534
Cemetery Operating	70,680	70,680
Sanitation	7,141,817	7,141,817
Interest Revolving	1,369,569	1,369,569
Recreation Revolving	434,842	434,842
Facilities Maintenance	2,146,456	2,146,456
Parking Operations	47,546	47,546
Contingency	342,767	342,767
Cemetery Improvement	177,412	177,412
Park & Municipal Reserve	13,293,163	13,293,163
Off-Street Parking Reserve	109,503	109,503
Tour Dock	87,176	87,176
Grant Control Fund	557,802	557,802
Park Reserve for Open Space	129,767	129,767
Excise Tax Capital Improvement	4,777,916	4,777,916
L.I.D. Control	53,757	53,757
L.I.D. Guarantee	25,937	25,937
1989 Service Center Limited G.O.	193,040	193,040
1991 Unlimited G.O. Refunding	461,273	461,273
1991 Limited G.O. Refunding	229,046	229,046
1993 Unlimited G.O. Refunding	278,904	278,904
1993 Limited G.O. Refunding	242,731	242,731
1992 Unlimited G.O.	211,777	211,777
1994 Unlimited G.O.	76,613	76,613

<u>Funds</u>	<u>Estimated Revenues</u>	<u>Appro- priations</u>
1994 Limited G.O.	811,060	811,060
1994 Cemetery Improvement L.T.G.O.	36,375	36,375
1989 Parks G.O.	329,923	329,923
1995 Public Safety Unlimited G.O.	106,670	106,670
General Capital Projects	6,768,657	6,768,657
Grant Capital Projects	2,688,341	2,688,341
L.I.D. Construction	110,023	110,023
1989 Park Bond Construction	405,845	405,845
Street Improvement	2,465,349	2,465,349
Water/Sewer Operating	11,810,473	11,810,473
Stormwater Utility Operating	1,050,300	1,050,300
Stormwater Utility Construction	162,423	162,423
Water/Sewer Debt Service Reserve	845,961	845,961
Utility Capital Projects	1,184,000	1,184,000
Water/Sewer Construction	5,917,730	5,917,730
Revolving Public Works Trust Loan	501,733	501,733
1990 W/S Revenue Bonds	132,425	132,425
1992 W/S Refunding & Rev Bonds	313,912	313,912
1995 W/S Revenue	179,248	179,248
1996 W/S Revenue Refunding	199,078	199,078
Equipment Rental	4,416,140	4,416,140
Data Processing	1,186,933	1,186,933
Firemen's Pension	778,653	778,653
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	107,142,311	107,142,311

Section 3. This ordinance shall be in force and take effect five days from and after its passage by the Council and posting or publication as required by law.

PASSED by the City Council in special regular session on the 9th day of December, 1997.

SIGNED in authentication thereof on the 9th day of December 1997.



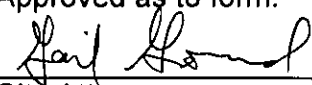
 Mayor

Attest:



 City Clerk

Approved as to form:



 City Attorney

WF1BGT\BGT-ORD/12-9-97/MB:ct

**CITY OF KIRKLAND
1998 BUDGET
OUTSIDE AGENCY REQUESTS**

Agency	1997 Approved	1998 Requested*	1998 Recommended
Leadership Institute	2,000		5,500
East King County Convention and Visitors Bureau	5,000		5,000
Economic Development Council	4,316		4,320
Human Services Roundtable	6,627	6,627	6,627
Kirkland Heritage Society:			
General support	2,000	2,000	2,000
Historic Markers		6,750	0
Historic Resource Inventory (Task One)	0	40,000	22,000
Marymoor Museum	2,500		2,500
Kirkland Chamber of Commerce "Discover Kirkland 1997" Brochure	15,000		
METRO - Saturday Bus Service-Totem Lake	35,000		
TOTAL	\$72,443	\$55,377	\$47,947

*Letters requesting funding were not received from the agencies with no amount indicated in this column.

CITY OF KIRKLAND

1998 BUDGET OVERVIEW

Water/Sewer Utility Funds

Fund	1997 Budget *	1998 Budget	% Change 1997-1998
Operating Funds:			
411 Water/Sewer Operating	10,638,915	11,810,473	11.01%
Total Operating Funds	10,638,915	11,810,473	11.01%
Non-Operating Funds:			
460 Water/Sewer Debt Service Res.	862,916	845,961	-1.96%
475 Utility Capital Projects	4,088,828	1,184,000	-71.04%
477 Water/Sewer Construction	3,258,815	5,917,730	81.59%
481 1995 Water/Sewer Bond Const.	1,168,058	0	-100.00%
485 Public Works Trust Loan Fund	907,127	501,733	-44.69%
494 1987 Water/Sewer Revenue	144,725	0	-100.00%
495 1990 Water/Sewer Revenue	123,790	132,425	6.98%
496 1992 Water/Sewer Rev. & Ref.	173,933	313,912	80.48%
497 1995 Water/Sewer Revenue	181,138	179,248	-1.04%
498 1996 Water/Sewer Revenue	179,468	199,078	10.93%
Total Non-Operating Funds	11,088,798	9,274,087	-16.37%
Total Water/Sewer Utility Funds	21,727,713	21,084,560	-2.96%

Stormwater Utility Funds

Fund	1997 Budget *	1998 Budget	% Change 1997-1998
Operating Funds:			
421 Stormwater Management	0	1,050,300	100.00%
Total Operating Funds	0	1,050,300	100.00%
Non-Operating Funds:			
425 Stormwater Capital Projects	0	162,423	100.00%
Total Non-Operating Funds	0	162,423	100.00%
Total Stormwater Utility Funds	0	1,212,723	100.00%

TOTAL ALL FUNDS	108,747,941	107,142,311	-1.48%
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* 1997 Budget as of June 30, 1997

CITY OF KIRKLAND

1998 BUDGET OVERVIEW

General Government--Non-Operating Funds (Continued)

Fund	1997 Budget *	1998 Budget	% Change 1997-1998
<i>Debt Service Funds:</i>			
249 L.I.D. Control	26,801	53,757	100.58%
253 L.I.D. Guarantee	429,754	25,937	-93.96%
269 1989 LTGO	194,240	193,040	-0.62%
270 1991 UTGO Refunding	379,151	461,273	21.66%
271 1991 LTGO Refunding	231,068	229,046	-0.88%
272 1993 UTGO Refunding	277,425	278,904	0.53%
273 1993 LTGO Refunding	238,621	242,731	1.72%
275 1992 UTGO	218,321	211,777	-3.00%
276 1994 Public Safety UTGO	78,806	76,613	-2.78%
277 1994 Public Facilities LTGO	811,947	811,060	-0.11%
278 1994 Cemetery LTGO	37,095	36,375	-1.94%
280 1989 Park UTGO	328,701	329,923	0.37%
281 1995 Public Safety UTGO	109,890	106,670	-2.93%
282 1977 UTGO	170,411	0	-100.00%
Total Debt Service Funds	3,532,231	3,057,106	-13.45%
<i>Capital Projects Funds:</i>			
310 General Capital Projects	13,608,054	6,768,657	-50.26%
320 Grant Capital Projects	2,815,493	2,688,341	-4.52%
375 L.I.D. Construction	543,025	110,023	-79.74%
376 1992 UTGO Construction	54,600	0	-100.00%
380 1989 Park Bond Construction	383,801	405,845	5.74%
381 1995 Public Safety Bond Const.	1,049,122	0	-100.00%
393 Street Improvement	1,353,000	2,465,349	82.21%
Total Capital Projects Funds	19,807,095	12,438,215	-37.20%
<i>Trust Funds:</i>			
680 Firemen's Pension	727,000	778,653	7.10%
Total Trust Funds	727,000	778,653	7.10%
Total General Gov't Non-Oper Funds	40,815,223	36,222,014	-11.25%

* 1997 Budget as of June 30, 1997

CITY OF KIRKLAND

1998 BUDGET OVERVIEW

General Government--Operating Funds

Fund	1997 Budget *	1998 Budget	% Change 1997-1998
010 Current Expense	27,627,399	29,120,782	5.41%
Special Revenue Funds:			
117 Street Operating	3,111,082	2,688,249	-13.59%
122 Cemetery Operating	69,570	70,680	1.60%
123 Sanitation	5,830,619	7,141,817	22.49%
124 Interest Revolving	1,056,800	1,369,569	29.60%
126 Recreation Revolving	434,794	434,842	0.01%
127 Facilities Maintenance	2,063,429	2,146,456	4.02%
128 Parking Operations	49,012	47,546	-2.99%
Total Special Revenue Funds	12,615,306	13,899,159	10.18%
Internal Service Funds:			
521 Equipment Rental	4,999,315	4,416,140	-11.67%
522 Data Processing	962,985	1,186,933	23.26%
Total Internal Service Funds	5,962,300	5,603,073	-6.02%
Total General Gov't Oper Funds	46,205,005	48,623,014	5.23%

General Government--Non-Operating Funds

Fund	1997 Budget *	1998 Budget	% Change 1997-1998
Special Revenue Funds:			
118 Arterial Street	1,510,841	472,534	-68.72%
152 Contingency	318,838	342,767	7.51%
154 Cemetery Improvement	155,356	177,412	14.20%
157 Park & Municipal Reserve	10,564,750	13,293,163	25.83%
158 Off-Street Parking Reserve	99,326	109,503	10.25%
159 Tour Dock	54,931	87,176	58.70%
188 Grant Control Fund	773,776	557,802	-27.91%
189 Park Reserve for Open Space	170,091	129,767	-23.71%
190 Excise Tax Capital Improvement	3,100,988	4,777,916	54.08%
Total Special Revenue Funds	16,748,897	19,948,040	19.10%

* 1997 Budget as of June 30, 1997

**CITY OF KIRKLAND
1998 BUDGET
SERVICE PACKAGE REQUESTS**

	Department Request				City Council Approved			
	FTE	Ongoing	One-time	Total	FTE	Ongoing	One-time	Total
OTHER OPERATING FUNDS								
<i>Data Processing Fund</i>								
74	1.00	50,115	8,426	58,541	1.00	50,115	8,426	58,541
75		19,600	25,200	44,800		19,600	25,200	44,800
	1.00	69,715	33,626	103,341	1.00	69,715	33,626	103,341
<i>Equipment Rental Fund</i>								
76			25,000	25,000			25,000	25,000
77			5,015	5,015			5,015	5,015
78			30,122	30,122			30,122	30,122
			60,137	60,137			60,137	60,137
<i>Facilities Maintenance</i>								
79			50,000	50,000			50,000	50,000
80			75,923	75,923			75,923	75,923
81		1,000	34,000	35,000		1,000	34,000	35,000
82			17,000	17,000			17,000	17,000
83			6,800	6,800			6,800	6,800
84			3,300	3,300			3,300	3,300
85			5,270	5,270			5,270	5,270
86			4,000	4,000			4,000	4,000
87			7,500	7,500			7,500	7,500
88			25,000	25,000			25,000	25,000
89			16,500	16,500			16,500	16,500
90			10,000	10,000			10,000	10,000
91		4,500	-	4,500		4,500	-	4,500
		5,500	255,293	260,793		5,500	255,293	260,793
<i>Street Operating Fund</i>								
92		4,000	-	4,000		4,000	-	4,000
93			4,000	4,000			4,000	4,000
94			70,000	70,000			70,000	70,000
		4,000	74,000	78,000		4,000	74,000	78,000
<i>Water/Sewer Utility Fund</i>								
95			18,000	18,000			18,000	18,000
96			12,000	12,000			12,000	12,000
			30,000	30,000			30,000	30,000
Total All Funds								
	14.03	1,167,984	1,921,998	3,089,982	11.09	916,044	1,603,762	2,519,806

**CITY OF KIRKLAND
1998 BUDGET
SERVICE PACKAGE REQUESTS**

	Department Request				City Council Approved				
	FTE	Ongoing	One-time	Total	FTE	Ongoing	One-time	Total	
CURRENT EXPENSE FUND									
<i>Police</i>									
66	Police Officers	3.00	180,308	54,547	234,855	3.00	180,308	54,547	234,855
67	Patrol Vehicle		22,505	38,497	61,002		22,505	38,497	61,002
68	Jail Transport		35,000		35,000		35,000		35,000
69	Office Furnishings			23,750	23,750			23,750	23,750
70	Community Resource Vehicle		4,020	17,500	21,520		4,020	17,500	21,520
	Subtotal Police	3.00	241,833	134,294	376,127	3.00	241,833	134,294	376,127
<i>Public Works</i>									
71	Plan Filing System			7,000	7,000				-
72	Development Inspector	1.00	72,203	22,407	94,610	1.00	72,203	22,407	94,610
73	RTA Facilities Location Study			85,000	85,000			85,000	85,000
	Subtotal Public Works	1.00	72,203	114,407	186,610	1.00	72,203	107,407	179,610
	Total Current Expense Fund	13.03	1,088,769	1,468,942	2,557,711	9.49	836,829	1,150,706	1,987,535

**CITY OF KIRKLAND
1998 BUDGET
SERVICE PACKAGE REQUESTS**

		Department Request			City Council Approved				
		FTE	Ongoing	One-time	Total	FTE	Ongoing	One-time	Total
CURRENT EXPENSE FUND									
33	Quickfill Adapters			14,972	14,972				-
34	Emergency Tents			5,225	5,225				-
35	Reserve Personnel Uniforms			11,050	11,050				-
36	Video Camera-Fire Prevention			2,200	2,200				-
37	Thermal Image Camera			20,000	20,000				-
38	Exercise Equipment St 22, 26, 27			3,600	3,600				-
39	Heavy Duty Industrial Washer			9,400	9,400				-
40	Staffing for Station 24	2.00	145,369	15,000	160,369				-
41	Emergency Call Back		10,000		10,000				-
42	Contractor Training		10,000		10,000			10,000	10,000
43	Uniform Cleaning Service		18,000		18,000				-
	Subtotal Fire and Building	2.00	183,369	464,272	647,641	-	-	298,845	298,845
<i>Nondepartmental</i>									
44	Public Copier		1,320	6,516	7,836		1,320	6,516	7,836
	Subtotal Nondepartmental	-	1,320	6,516	7,836	-	1,320	6,516	7,836
<i>Parks and Community Services</i>									
45	Park Planning Technician	0.75	34,118	3,496	37,614	0.75	34,118	3,496	37,614
46	Public Pathway Maintenance		33,848	16,500	50,348				-
47	PK Pool Bath House Floor			32,000	32,000			32,000	32,000
48	PK Pool Mechanical Upgrades			12,100	12,100				-
49	Dock Piling Removal-Brink Park			6,200	6,200				-
50	Marina Park Lighting			15,000	15,000				-
51	Contracted Moorage Collection			8,000	8,000				-
52	Pressure Washing Contract		5,000		5,000		5,000		5,000
53	Human Services Per Capita		10,930		10,930		44,000		44,000
54	Geese Clean-up/Seasonal Labor		10,504		10,504		10,504	57,404	67,908
55	Teen Center		150,000		150,000		150,000		150,000
56	View Corridor Study			40,000	40,000				-
57	Houghton Park/Seasonal Labor		6,565		6,565		6,565		6,565
58	Parking Lot Gate Closure Contract		8,000		8,000		8,000		8,000
	Subtotal Parks and Comm Svcs.	0.75	258,965	133,296	392,261	0.75	258,187	92,900	351,087
<i>Planning and Community Dev.</i>									
59	Planner	1.00	59,660	2,478	62,138	1.00	59,660	2,478	62,138
60	Natural Environment Element			45,000	45,000			45,000	45,000
61	Downtown Master Plan			40,000	40,000				-
62	Public Education Program			5,000	5,000			5,000	5,000
63	Mapping/Database Management			25,320	25,320			8,000	8,000
64	Economic Development Implem.			100,000	100,000			40,000	40,000
65	Totem Lake Design Plan			137,738	137,738			137,738	137,738
	Subtotal Planning	1.00	59,660	355,538	415,196	1.00	59,660	238,216	297,876

**CITY OF KIRKLAND
1998 BUDGET
SERVICE PACKAGE REQUESTS**

		Department Request				City Council Approved			
		FTE	Ongoing	One-time	Total	FTE	Ongoing	One-time	Total
CURRENT EXPENSE FUND									
<i>Administrative Services</i>									
1	Council/Records Support Clerk	0.60	27,559	4,084	31,643				-
2	Safety Coordinator	0.30	17,017	2,847	19,864	0.30	17,017	2,847	19,864
3	Human Resource Analyst	0.44	25,408	170	25,578			25,578	25,578
4	Human Resource Support	0.50	18,781	4,195	22,976			22,976	22,976
5	Council Chamber Audio Visual			2,299	2,299			2,299	2,299
6	Telecommunications Consultant			15,500	15,500			15,500	15,500
7	Video Productions			23,100	23,100			13,000	13,000
8	Infochannel Equipment Upgrade			15,795	15,795				-
9	Conference Room AV Equipment			2,203	2,203				-
10	Video Camera-Council Chamber			10,600	10,600				-
11	Train the Trainer Seminar			8,500	8,500				-
12	Contracted Mail Service			28,600	28,600			28,600	28,600
13	Video Tape Study Sessions			-	-		3,955	26,000	29,955
	Subtotal Admin Services	1.84	88,765	117,893	206,658	0.30	20,972	136,800	157,772
<i>City Council</i>									
14	Council Office			5,135	5,135			5,135	5,135
	Subtotal City Council	-	-	5,135	5,135	-	-	5,135	5,135
<i>City Manager</i>									
15	Administrative Support	0.44	18,509	-	18,509	0.44	18,509		18,509
16	CMO Furnishings			5,285	5,285			5,285	5,285
	Subtotal City Manager	0.44	18,509	5,285	23,794	0.44	18,509	5,285	23,794
<i>Finance</i>									
17	Accounting Support Assoc. IV	1.00	52,474	5,270	57,744	1.00	52,474	5,270	57,744
18	Accounting Support Assoc. III	1.00	50,434	5,270	55,704	1.00	50,434	5,270	55,704
19	Court Clerk	1.00	43,765	3,768	47,533	1.00	43,765	3,768	47,533
20	Municipal Court Security		17,472		17,472		17,472		17,472
21	FMS Conversion Temp Staff			71,000	71,000			71,000	71,000
22	Cost of Service/Fee Study			40,000	40,000			40,000	40,000
23	Puget Sound Energy Audit			7,000	7,000				-
	Subtotal Finance	3.00	164,145	132,308	296,453	3.00	164,145	125,308	289,453
<i>Fire and Building Services</i>									
24	Response to Construction Activity			192,088	192,088			192,088	192,088
25	Self-Contained Breath Apparatus			28,031	28,031			28,031	28,031
26	Office Equipment			14,700	14,700				-
27	Strategic Plan			45,000	45,000			45,000	45,000
28	Personal Alarm System			6,800	6,800			6,800	6,800
29	Prevention/Preparedness			26,000	26,000				-
30	800 MHZ Portable Radios			16,926	16,926			16,926	16,926
31	Disability Fund			50,000	50,000				-
32	Amateur Radio Equipment			3,280	3,280				-