

ORDINANCE O-4842

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING CHAPTER 19.24 OF THE KIRKLAND MUNICIPAL CODE REGARDING SPECIAL EVENTS.

1 WHEREAS, the City of Kirkland has adopted various rules and
2 regulations pertaining to the permitting of special events occurring in or
3 impacting publicly-owned property or public rights-of-way in the city
4 limits through chapter 19.24 of the Kirkland Municipal Code; and
5

6 WHEREAS, the City Council acknowledges the substantial
7 benefits that residents derive from special events occurring within the
8 community including cultural enrichment, economic vitality, community
9 identity and pride, and important community partnerships between the
10 City, businesses, and non-profit agencies; and
11

12 WHEREAS, in order streamline and simplify the city's special
13 event regulations, to enhance equitable scheduling and opportunities
14 for a variety of event types, and to balance public access to parks while
15 accommodating a variety of special events, the City Council desires to
16 modify the City's special event regulations.
17

18 NOW, THEREFORE, the City Council of the City of Kirkland do
19 ordain as follows:
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21 Section 1. Section 19.24.010 of the Kirkland Municipal Code
22 (KMC), and the corresponding portions of Ordinance O-4431 §1 (2013),
23 is amended to read as follows, with new text shown in underline and
24 deleted text shown in ~~strikethrough~~:
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26 **19.24.010 Definitions.**
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28 Terms used in this chapter shall have the following meanings:
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30 ~~(1) "Benefitting a Kirkland nonprofit" means a financial benefit for a~~
31 ~~nonprofit agency serving Kirkland residents. The financial contribution~~
32 ~~should represent no less than ten percent of the net profits of the event.~~

33 ~~(2)~~ "Certified race director" means a person who has successfully
34 completed an educational program and received nationally recognized
35 credentials showing the recipient has the knowledge required to conduct
36 safe events for rides, runs, walks, and swims.

37 ~~(3)~~ "City Council Designated Community event" means a special
38 event designated as such by the city council which is intended primarily
39 for Kirkland residents, is free of an admission charge, is organized by
40 the city or a recognized Kirkland nonprofit agency, and is intended to
41 celebrate an important community holiday, event, or tradition.

- 42 (43) "Community programs" means activities of an ongoing nature,
43 typically at least four weeks in duration, which are open to the public
44 and provided free of an admission charge, such as weekly farmer's
45 markets and park performing arts series.
- 46 (54) "Demonstration" means a public display of group opinion as by
47 a rally or march, the principal purpose of which is expressive activity.
- 48 (5) "Director" means the Director of the Parks and Community Services
49 Department.
- 50 (6) "Event organizer" means any person who conducts, manages,
51 promotes, organizes, aids, or solicits attendance at a special event.
- 52 (7) "Event management company" means an entity with expertise in
53 managing special events.
- 54 (8) "Expressive activity" includes conduct the sole or principal object
55 of which is the expression, dissemination, or communication by verbal,
56 visual, literary, or auditory means of political or religious opinion, views,
57 or ideas and for which no fee or donation is charged or required as a
58 condition of participation in or attendance at such activity. For purposes
59 of this chapter, expressive activity does not include fairs, festivals,
60 concerts, performances, parades, athletic events, fundraising events, or
61 events the principal purpose of which is entertainment.
- 62 (9) "Fundraising event" means a special event held by a nonprofit
63 entity that is primarily for the purposes of fundraising for the benefit of
64 the sponsoring nonprofit.
- 65 ~~(10) "Gross revenues" means the sum of all revenues received by an~~
66 ~~event organizer for a special event including, but not limited to, cash~~
67 ~~receipts, licensing, sponsorships, television, advertising and similar~~
68 ~~revenues, and concessions.~~
- 69 ~~(11) "Major event" means any special event that causes the closure~~
70 ~~or limited use of streets, sidewalks, public parking, parks or other public~~
71 ~~venues normally accessible by the general public or a special event that~~
72 ~~causes significant impacts to the public.~~
- 73 (10) "Impromptu event" means free speech activities conducted
74 without advanced planning or organization in response to a recent
75 incident of wide concern or interest.
- 76 ~~(1211)~~ "March" means an organized walk or event whose principal
77 purpose is expressive activity in service of a public cause.
- 78 ~~(13) "Noncommercial special event" means any special event~~
79 ~~organized and conducted by a person or entity that qualifies as a tax-~~
80 ~~exempt nonprofit organization, or a special event whose principal~~
81 ~~purpose is expressive activity.~~

82 (1412) "Picketing" means a person posted by a labor organization at
83 a place of work affected by a strike; or a person posted for a
84 demonstration or protest.

85 (1513) "Rally" means a gathering whose principal purpose is
86 expressive activity, especially one intended to inspire enthusiasm for a
87 cause.

88 (1614) "Sidewalk" means that portion of a right-of-way, other than
89 the roadway, set apart by curbs, barriers, markings, or other delineation
90 for pedestrian travel.

91 (1715) "Sign" means any sign, pennant, flag, banner, inflatable
92 display, or other attention-seeking device.

93 (1816) "Special event service team" means representatives assigned
94 by their respective department directors to represent the interests of
95 their department as it relates to the issuance of special event permits.

96 (1917) "Special event" means any fair, festival, concert, performance,
97 show, parade, run/walk/bike, or other publicly attended entertainment
98 or celebration which is to be held in whole or in part upon publicly owned
99 property or public rights-of-way that causes the closure or limited use
100 of streets, sidewalks, public parking, parks or other public venues
101 normally accessible by the general public; or a special event that causes
102 significant impacts to the public or if held wholly upon private property,
103 will nevertheless affect or impact the ordinary and normal use by the
104 general public of public property or public rights-of-way within the
105 vicinity of such event.

106 (2018) "Special event permit" means a permit issued under this
107 chapter.

108 (2119) "Special event venue" means that area for which a special
109 event permit has been issued.

110 (2220) "Street" means any place that is publicly maintained and open
111 to use of the public for purposes of vehicular travel, including highways.

112 ~~(23) "Supportive events" are events whose purpose is to provide a~~
113 ~~positive community experience while also generating revenues to assist~~
114 ~~the funding of community events and community programs.~~

115 (2421) "Tax-exempt nonprofit organization" means an organization
116 that is exempted from payment of income taxes by federal or state law
117 and has been in existence for a minimum of six months preceding the
118 date of application for a special event permit.

119 ~~(25) "Tourism event" means any special event that furthers the city's~~
120 ~~economic development goals, is primarily intended to attract~~
121 ~~participants from out of the immediate area and is eligible to receive~~
122 ~~funding from lodging tax funds. The receipt of lodging tax funds granted~~
123 ~~by the city for an event is contingent upon the issuance of a special~~
124 ~~event permit and the successful implementation of the event.~~

125 (2622) "Vendor" means any person who sells or offers to sell any
126 services, goods, food, or beverages within a special event venue. (Ord.
127 4431 § 1, 2013; Ord. 4116 § 2 (part), 2007)

128 (23) "Weekday event" means a special event taking place on Monday,
129 Tuesday, Wednesday, or Thursday or any combination of these days.
130 No portion of the event may take place on Friday, Saturday, or Sunday.

131 (24) "Weekend event" means a special event taking place on Friday,
132 Saturday, or Sunday.

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135 Section 2. KMC 19.24.020, and the corresponding portions of
136 Ordinance O-4116 §2 (2007), is amended to read as follows:

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19.24.020 Special event permit required.

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(a) Except as provided elsewhere in this chapter, any person or entity
141 who conducts, promotes, or manages a special event shall first obtain a
142 special event permit from the special event projects coordinator.

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(b) It is unlawful to conduct or manage a special event without a
145 special event permit as required pursuant to this chapter.

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(c) It is unlawful for any person to promote any special event for
148 which initial approval has not been obtained from the city.

149

~~(b) The special event coordinator is authorized to issue permits for
150 special events occurring within the city limits, pursuant to the
151 procedures established in this chapter. The special event coordinator is
152 authorized to determine the special event venue. The special event
153 coordinator may impose reasonable conditions on the use of the special
154 events venue based on the provisions of this chapter. The special event
155 coordinator shall coordinate the issuance of a special event permit with
156 the special event team and other public agencies through whose
157 jurisdiction or property the special event or portion thereof occurs and
158 to issue a special event permit upon the concurrence of other public
159 agencies involved.~~

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Section 3. KMC 19.24.270, establishing that it is unlawful to
162 conduct or promote attendance at a special event without a permit, and
163 corresponding portion of Ordinance O-4431 §17 (2013), is hereby
164 repealed, as it has been recodified within KMC 19.24.020 pursuant to
165 Section 2 of this Ordinance.

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Section 4. KMC 19.24.030, and the corresponding portions of
169 Ordinance O-4116 §2 (2007), is amended to read as follows:

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19.24.030 Exceptions to the special event permit requirement.

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~~(a) Although not required to be issued a special event permit, an event
175 organizer of an activity exempted from this chapter is required to comply~~

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177 ~~with all local, state and federal laws and regulations governing public~~
178 ~~safety or health.~~
179

180 (ba) The following activities are exempt from having to obtain a special
181 event permit:

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183 (1) ~~Parades, a~~Athletic events and tournaments ~~or other special~~
184 ~~events that occur exclusively in city parks, which must be~~
185 ~~applied for through a separate city process;~~

186 (2) Funeral procession by a licensed mortuary;

187 (3) Impromptu events intended to be held on public property
188 outside the traveling lanes of the right-of-way and for which
189 advance coordination with the city for permitting is not
190 feasible. Kirkland Police Department notification is required in
191 advance;

192 (3) ~~Public gatherings of one hundred or fewer people in a city~~
193 ~~park, unless merchandise or services are offered for sale or~~
194 ~~trade to the public, in which case a special event permit is~~
195 ~~required;~~

196 (4) Temporary sales conducted by businesses, such as holiday
197 sales, grand opening sales, sidewalk sales, or anniversary
198 sales;

199 (5) Garage sales, rummage sales, lemonade stands and car
200 washes;

201 (6) Private events held entirely on private property that do not
202 involve the use of or have an impact on public property or
203 facilities and that do not require the provision of city public
204 safety services;

205 (7) Activities conducted by a governmental agency acting within
206 the scope of its authority;

207 (8) Lawful picketing on sidewalks;

208 (9) Block parties, which must be applied for through a separate,
209 streamlined city process; and

210 (10) Film and photography activities, which must be applied for
211 through a separate, streamlined city process.

212 (10) ~~Community programs, which must be applied for through a~~
213 ~~separate city process.~~

214
215 (b) Although not required to be issued a special event permit, an event
216 organizer of an activity exempted from this chapter is required to comply
217 with all local, state, and federal laws and regulations governing public
218 safety or health.

219 Section 5. KMC 19.24.220, regarding expressive activity special
220 events, is recodified as KMC 19.24.032, and it, and the corresponding
221 portions of Ordinance O-4431 §15 (2013), is amended to read as
222 follows:
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224 **19.24.032 Expressive activity special event.**
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226 When a special event permit is sought for an expressive activity such as
227 a demonstration, rally, or march as defined in this chapter, the following
228 exceptions shall apply:
229

230 (1) An application for an expressive activity special event permit shall
231 be filed with the special projects coordinator no less than fifteen (15)
232 calendar days before the time when it is proposed to conduct the
233 expressive activity. Upon good cause shown and provided that no risk
234 or burden to the city ensues, the special projects coordinator may, at
235 their discretion, allow a later filing.
236

237 ~~(2)~~ Where the special event will not require temporary street closures,
238 cost recovery, pursuant to Section 19.24.190, fees shall be limited solely
239 to a fee based on the cost of processing the permit to the application
240 fee.
241

242 ~~(3)~~ The insurance requirement of Section 19.24.160 shall be waived;
243 provided, that the event organizer has filed with the application a
244 verified statement that he or she they intends the special event purpose
245 to be First Amendment expression and the cost of obtaining insurance
246 is financially burdensome and would constitute an unreasonable burden
247 on the right of First Amendment expression. The verified statement shall
248 include the name and address of one insurance broker or other source
249 for insurance coverage contacted to determine premium rates for
250 coverage.
251

252 ~~(3)~~ Where the special event will require temporary street closures
253 requiring the city to provide services in the interests of public health,
254 safety, and welfare, the special event projects coordinator may
255 condition the issuance of the special event permit upon payment of
256 actual, direct costs incurred by the city to a maximum of five hundred
257 dollars. Any fee schedule adopted by the city shall contain a provision
258 for waiver of, ~~or a sliding scale payment of,~~ fees for city services,
259 including police costs, on the basis of ability to pay.
260

261 ~~(4)~~ The city may deny a special event permit for a demonstration, rally
262 or march for any of the following reasons:

263 (A) The special event will substantially interrupt public
264 transportation or other vehicular and pedestrian traffic in the area
265 of its route;

266 (B) The special event will cause an irresolvable conflict with
267 construction or development in the public right-of-way or at a public
268 facility;

269 (C) The special event will block traffic lanes or close streets during
270 peak commute hours on weekdays between seven a.m. to nine
271 a.m. and four p.m. to six p.m. on streets designated as arterials by
272 the city's public works department;

273 (D) The special event will require the diversion of police employees
274 from their normal duties;

275 (E) The concentration of persons, animals, or vehicles will unduly
276 interfere with the movement of police, fire, ambulance, and other
277 emergency vehicles on the streets;

278 (F) The special event will substantially interfere with another
279 special event for which a permit has already been granted or with
280 the provision of city services in support of other scheduled special
281 events; or

282 (G) The special event will have significant adverse impact upon
283 residential or business access and traffic circulation in the same
284 general venue.

285
286 (56) With regard to the permitting of expressive activity special events
287 where the provisions in this section conflict with the provisions in any
288 other section of this chapter, the provisions of this section shall prevail.

289
290 (67) Sections 19.24.100, 19.24.110, and 19.24.260 of this chapter shall
291 not apply to expressive activity special events.

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293
294 Section 6. A new section, to be codified as KMC 19.24.034, is
295 added to chapter 19.24 KMC to read as follows:

296
297 **19.24.034 Special event administration.**

298
299 (a) The special projects coordinator is authorized to issue permits for
300 special events occurring within the city limits, pursuant to the
301 procedures established in this chapter. The special projects coordinator
302 shall coordinate the issuance of a special event permit with the special
303 event service team and other public agencies through whose jurisdiction
304 or property the special event or portion thereof occurs and to issue a
305 special event permit upon the concurrence of other public agencies
306 involved.

307
308 (b) The special projects coordinator is authorized to determine the
309 special event date, time, and venue. The special projects coordinator
310 may impose reasonable conditions on the use of the special events
311 venue based on the provisions of this chapter.

312
313 (c) The special event service team ensures that Special Events are
314 reviewed and permitted in a coordinated and consistent manner
315 consistent with the Kirkland Municipal Code, and collaborates in
316 providing excellent customer service to community event organizers.
317 The special event service team includes representatives from

318 departments that may condition the issuance of a special event permit
319 by imposing reasonable requirements on the permit.
320

321
322 Section 7. KMC 19.24.100, regarding conditions affecting the
323 issuance of a special event permit, is recodified as KMC 19.24.036, and
324 it, and the corresponding portions of Ordinance O-4431 §7 (2013), is
325 amended to read as follows:
326

327 **19.24.036 Conditions affecting the issuance of a special**
328 **event permit.**
329

330 (a) ~~Where the event organizer has not requested and the special event~~
331 ~~does not require city services, equipment, or personnel, the~~ The special
332 event projects coordinator may issue a special event permit when,
333 based upon the completed application, all of the conditions listed in this
334 section are met:
335

336 (1) The special event will not substantially interrupt public
337 transportation or other vehicular and pedestrian traffic in the area
338 of its route;

339 (2) The special event will not cause an irresolvable conflict with
340 construction or development in the public right-of-way or at a public
341 facility;

342 (3) The special event will not block traffic lanes or close streets on
343 weekdays between seven a.m. to nine a.m. and four p.m. to six
344 p.m. on streets designated as arterials by the city's public works
345 department;

346 (4) The special event will not require the diversion of police
347 employees from their normal duties;

348 (5) The concentration of persons, animals or vehicles will not
349 unduly interfere with the movement of police, fire, ambulance, and
350 other emergency vehicles on the streets;

351 (6) The special event will move from its assembly location to its
352 disbanding location expeditiously and without stopping en route;

353 (7) The special event will not substantially interfere with any other
354 special event for which a permit has already been granted or with
355 the provision of city services in support of other scheduled special
356 events or unscheduled governmental functions; and

357 (8) The special event will not have significant adverse impact upon
358 residential or business access and traffic circulation in the same
359 general venue.

360 (b) In order to ensure that the conditions in this section are met, the
361 special event projects coordinator may place conditions on the special
362 event permit.
363

364 Section 8. KMC 19.24.090, regarding limitations on special
365 events, is recodified as KMC 19.24.038, and it, and the corresponding
366 portions of Ordinance O-4676 §1 (2018), is amended to read as follows:
367

368 **19.24.038 Limitations on special events.**
369

370 (a) No more than two special event permits shall be issued per calendar
371 month at any one venue, or along any one street. ~~The central business~~
372 ~~district and marina park shall be considered as the same.~~

373
374 (1) This limitation shall not apply to City Council designated
375 community events or community programs designated by the city
376 council or special events that meet the criteria of Section
377 19.24.190(4).
378

379 (b) Special events shall be limited to no more than three consecutive
380 calendar days although ~~an additional one day total may be permitted~~
381 ~~for either event load-in or load-out~~; provided, however, that limited
382 duration events such as seasonal events lasting more than three
383 consecutive calendar days may be allowed with the approval of the
384 director and together with the imposition of any permit conditions as
385 may be necessary to address anticipated event impacts, such as those
386 related to public rights-of-way impacts, duration, operating hours, public
387 safety, noise and glare. Special events may request additional time for
388 load-in or load-out, pending availability. Load-in/Load-out days will be
389 charged to the special event based on the published fee schedule.
390

391 (c) Athletic events, including runs and bike races, shall be restricted to
392 city streets or designated trails; sidewalks will remain open for use by
393 the general public. Organized walks may take place on city streets,
394 trails, or sidewalks.
395

396 (d) Athletic events held on city streets which include road closures,
397 either rolling or stationary, shall clear the street of all participants and
398 traffic control devices no later than twelve p.m.
399

400 (e) ~~The director of parks and community services, in consultation with~~
401 ~~the police department and the special events service team,~~ shall have
402 the authority to limit the number of participants in athletic events if
403 deemed necessary ~~by the director~~ to protect the health, safety and
404 welfare of both the participants and the surrounding community.
405

406 (f) ~~Any applicant who objects to the limitation of the number of~~
407 ~~participants in athletic events by the director of parks and community~~
408 ~~services may appeal in writing (including email) to the city manager for~~
409 ~~a review of that decision. The city manager will consider the appeal and~~
410 ~~either affirm or reverse the decision within ten business days following~~
411 ~~the city manager's receipt of the appeal or within such other time as the~~
412 ~~city manager and the applicant mutually agree.~~
413

414
415 Section 9. KMC 19.24.280, regarding other permits and licenses,
416 is recodified as KMC 19.24.042.
417

418 Section 10. KMC 19.24.050, and the corresponding portions of
419 Ordinance O-4431 §3 (2013), is amended to read as follows:
420

421 **19.24.050 Priority of special event permits issuance.**
422

423 ~~(a) Except for a special event sponsored by the city, priority shall be~~
424 ~~given for the issuance of a special event permit to local tax exempt~~
425 ~~nonprofit organizations providing services to the citizens of the city. City~~
426 ~~Council designated community events shall have scheduling priority for~~
427 ~~the issuance of a special event permit. Dates and venues may be~~
428 ~~requested beginning on the first day of the month, thirteen (13) months~~
429 ~~prior to the date of the proposed event. Dates will be reserved no sooner~~
430 ~~than the first day of the month, eleven (11) months prior to the event~~
431 ~~date. Dates will be reserved on a first come, first served basis not more~~
432 ~~than one year prior to the proposed date of the event. When on the~~
433 ~~same business day more than one applicant requests the same date and~~
434 ~~venue for their event, or the number of requests exceeds the~~
435 ~~established event limit for the requested venue, the following criteria~~
436 ~~will be applied in the following order used to evaluate and prioritize~~
437 ~~requests:~~

438
439 ~~(1) The event directly benefits a nonprofit organization serving~~
440 ~~Kirkland residents.~~

441
442 ~~(2) The event and/or the event organizer have a demonstrated~~
443 ~~history of success in producing events in Kirkland.~~

444
445 ~~(3) The event has been recommended for funding by the tourism~~
446 ~~development committee.~~

447
448 ~~(2) The event is unique in its purpose and adds cultural diversity~~
449 ~~as compared to other events typically held in Kirkland.~~

450
451 ~~(3) The event provides free and/or low-cost opportunities for those~~
452 ~~who cannot afford to attend.~~

453
454 ~~(4) The event provides opportunities for local businesses and~~
455 ~~organizations to participate and be involved.~~

456
457 ~~(5) The extent to which the event directly benefits a nonprofit~~
458 ~~organization serving Kirkland residents.~~

459
460 ~~(4) The event supports a city council goal or city work program~~
461 ~~initiative.~~

462
463 ~~(7) The event is expected to generate a positive economic impact~~
464 ~~by attracting out-of-town visitors to Kirkland and increasing visitor~~
465 ~~expenditures in Kirkland.~~

466
467 ~~(b) Special event applicants may be granted permission to hold the~~
468 ~~same event for an additional two years on the same weekend at the~~
469 ~~same venue if "success" criteria have been met. The special event~~
470 ~~application process shall be followed each year. The success criteria are~~
471 ~~as follows:~~

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~~(1) All previous special event fees have been paid in full.~~

~~(2) Previous special event successfully provided for public safety (event safety plans, traffic control apparatus and volunteers), health (first aid provisions and public health requirements), and sanitation (sufficient number of maintained restroom facilities, maintenance and disposal of event garbage/recycling).~~

~~(3) Previous special events properly cared for city facilities and equipment resulting in no damage.~~

~~(4) Previous special event applications were properly completed, submitted on time, and in the required format.~~

~~(c) The director of parks and community services is authorized to deny a special event application or require modification of the date or venue of a special event if the proposed special event is deemed by the director to adversely impact a supportive event.~~

~~(d) Any applicant who objects to the denial of a special event application or required modifications of the date or venue by the director of parks and community services may appeal in writing (including email) to the city manager for a review of that decision. The city manager will consider the appeal and either affirm or reverse the denial or modification within ten business days following the city manager's receipt of the appeal or within such other time as the city manager and the applicant mutually agree.~~

Section 11. KMC 19.24.060, and the corresponding portions of Ordinance O-4116 §1 (2007), is amended to read as follows:

19.24.060 Special event application process and timeline.
Time for filing application for special event permit.

~~(a) Except as otherwise provided in this chapter, a pre-application meeting shall be held no less than one year in advance of a new special event and no less than six months in advance of a repeat special event. Upon good cause shown and provided that there is no significant risk or burden to the city, the special event coordinator may, in his or her discretion, allow a later pre-application meeting.~~

(a) A special event organizer interested in holding a special event may submit an event interest form up to thirteen (13) months, but no less than six months, prior to the desired event date to request a date and venue.

(1) Notwithstanding the special projects coordinator's acceptance of an event interest form, the date of the event shall not be considered confirmed and the applicant shall not market or promote the event until the Special Event Team has reviewed the initial event proposal and the special projects coordinator issues a written notice of confirmation.

524 (b) An ~~complete~~ application for a special event permit shall be filed with
525 the special event projects coordinator not less than ~~forty-five~~ calendar
526 ~~days~~ five (5) months before the time when it is proposed to conduct the
527 special event. Upon good cause shown and provided that no risk or
528 burden to the city ensues, the special event projects coordinator has
529 discretion to allow a later filing.

530
531 ~~(c) An application for an expressive activity special event permit shall~~
532 ~~be filed with the special event coordinator no less than seven calendar~~
533 ~~days before the time when it is proposed to conduct the expressive~~
534 ~~activity special event. Upon good cause shown and provided that no risk~~
535 ~~or burden to the city ensues, the special event coordinator may, in his~~
536 ~~or her discretion, allow a later filing.~~

537
538 (c) Event applications will be reviewed by the Special Event Service
539 Team to determine the suitability of the event and to make any changes
540 or modifications to the application.

541
542 (d) Event Organizers are required to attend a Pre-Event Meeting if the
543 event involves road closures, City resources, high-risk activities, or
544 deemed necessary by the Special projects coordinator.

545
546 (e) An application for a special event permit is deemed complete when
547 the applicant has provided all of the information and supplemental
548 materials required by the special projects coordinator, and where city
549 services are to be provided, the application has been approved by all
550 involved city departments, or the special event service team, and the
551 city manager and the city council, if required. The deadline for
552 applications to be deemed complete shall be no later than twenty-one
553 (21) calendar days before the date of the event. Late submissions are
554 subject to a late fee.

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556
557 Section 12. The following codes and corresponding ordinances
558 or parts of ordinances are each repealed, as they have been recodified
559 in KMC 19.24.060 pursuant to Section 11 of this Ordinance:

560
561 (1) KMC 19.24.070 and the corresponding portions of Ordinance
562 O-4431 §4 (2013) and O-4116 §1 (2007);

563
564 (2) KMC 19.24.080, and the corresponding portions of
565 Ordinance O-4116 §1 (2007).

566
567
568 Section 13. KMC 19.24.150, regarding special projects
569 coordinator's action on special event permit application, is recodified as
570 KMC 19.24.065, and it, and the corresponding portions of Ordinance O-
571 4431 §10 (2013), is amended to read as follows:

572
573 **19.24.065 Special event projects coordinator's action on**
574 **special event permit application.**

575
576 (a) Except as otherwise provided in this section, the special event
577 projects coordinator shall take final action upon a completed application

578 for a special event permit no less than five business days prior to the
579 event.

580
581 ~~(b) The special event coordinator is not required to take final action~~
582 ~~upon any special event permit application prior to one hundred eighty~~
583 ~~calendar days before the special event.~~

584
585 (eb) The special event projects coordinator is not required to take final
586 action on an incomplete or untimely special event permit application.

587
588 (dc) Final action on a completed special event permit application shall
589 consist of one of the following:

590
591 ~~(1) Issuance of a special event permit in accordance with the~~
592 ~~terms of the application; or~~

593
594 (21) Issuance of a special event permit in accordance with the
595 terms of the application, as conditioned by the special event
596 projects coordinator or as modified by mutual agreement between
597 the special event coordinator and the applicant; or

598
599 (32) Denial of the special event permit application by the special
600 event projects coordinator.

601
602
603 Section 14. KMC 19.24.110, and the corresponding portions of
604 Ordinance O-4431 §10 (2013), is amended to read as follows:

605
606 **19.24.110 Reasons for denial of a special event permit.**

607
608 (a) The special event projects coordinator may deny a special event
609 permit to an applicant who has not for any of the following reasons:

610
611 ~~(1) Provided for the services of a sufficient number of trained and~~
612 ~~certified traffic controllers;~~

613
614 ~~(2) Provided sufficient monitors for crowd control and safety two~~
615 ~~weeks prior to the event date;~~

616
617 ~~(3) Provided sufficient safety, health, or sanitation equipment~~
618 ~~services, or facilities that are reasonably necessary to ensure that~~
619 ~~the special event will be conducted with due regard for safety;~~

620
621 ~~(4) Provided sufficient off-site parking or shuttle service, or both,~~
622 ~~when required, to minimize any substantial adverse impacts on~~
623 ~~general parking and traffic circulation in the vicinity of the special~~
624 ~~event;~~

625
626 (51) Applicant has not Mmet all of the requirements for submitting
627 an application for a special event permit;

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629 ~~(6) Conducted an authorized or exempted special event in~~
630 ~~accordance with law or the terms of the permit, or both;~~

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(72) Applicant has not provided an adequate first aid or emergency medical services plan based on special event risk factors;

(83) Applicant has not obtained the approval of any other public agency within whose jurisdiction the special event or portion thereof will occur; or

(94) Applicant has not paid all fees due for the requested event or from a previous special event.

(b) The special event projects coordinator may deny a special event permit if in the special event projects coordinator's opinion:

- (1) The special event will create the imminent possibility of violent disorderly conduct likely to endanger public safety or to result in significant property damage;
- (2) The special event will violate public health or safety laws;
- (3) The special event fails to conform to the requirements of law or duly established city policy;
- (4) The applicant demonstrates an inability or unwillingness to conduct a special event pursuant to the terms and conditions of this chapter.

(c) The special event projects coordinator may deny a special event permit to an applicant who has failed to comply with any term of this chapter or with any condition of a special event permit previously issued to the applicant.

Section 15. KMC 19.24.180, regarding revocation of special event permit, is recodified as KMC 19.24.115, and it, and the corresponding portions of Ordinance O-4431 §13 (2013), is amended to read as follows:

19.24.115 Revocation of special event permit.

(a) Any special event permit issued pursuant to this chapter is subject to revocation, pursuant to this section.

(b) A special event permit may be revoked if the city determines any of the following:

- (1) ~~That~~ The special event cannot be conducted without violating the standards or conditions for special event permit issuance
- (2) The special event is being conducted in violation of any condition of the special event permit;
- (3) The special event poses a threat to health or safety;

- 686 (4) The event organizer or any person associated with the special
687 event has failed to obtain any other permit required pursuant to
688 the provisions of this chapter;
689
- 690 (5) The special event permit was issued in error or contrary to law;
691 or
692
- 693 ~~(6) The applicant has not paid all fees when due.~~
694
- 695 (6) The event organizer has not provided sufficient monitors for
696 crowd control and safety;
697
- 698 (7) The event organizer has not provided a sufficient number of
699 trained and certified traffic controllers.
700
- 701 (c) Except as provided in this section, notices of revocation shall be in
702 writing and specifically set forth the reasons for the revocation.
703
- 704 (d) If there is an emergency requiring immediate revocation of a special
705 event permit, the special event projects coordinator may notify the
706 permit holder verbally of the revocation. The special projects
707 coordinator shall follow up with a written notice of revocation within
708 forty-eight (48) hours, providing the specific reasons for the revocation.
709
- 710 (e) An appeal from a revocation shall be handled in the same manner
711 and under the same time requirements as denials of special event
712 permits, pursuant to Section 19.24.120125.
713
- 714
- 715 Section 16. KMC 19.24.120, regarding denial of a special event
716 permit application and appeals from denial, and corresponding portion
717 of Ordinance O-4116 §2 (2007), is hereby repealed.
718
- 719
- 720 Section 17. A new section, to be codified as KMC 19.24.125, is
721 added to chapter 19.24 KMC to read as follows:
722
- 723 **19.24.125 Appeals from permit denial, modification, or**
724 **revocation.**
725
- 726 (a) Any event organizer who objects to the revocation or denial of a
727 special event permit; to a limitation on the number of participants; to
728 required modifications of the date, venue, or activities; to the imposition
729 of fees; or other decision by the special projects coordinator may appeal
730 for a review of the decision.
731
- 732 (b) An appeal shall be submitted to the special projects coordinator
733 within seven (7) calendar days of the date the applicant or event
734 organizer was notified. Appeals must be made in writing (an e-mail is
735 acceptable) and must include the grounds for appeal along with any
736 documentation in support of the appeal.
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- 738 (c) The special projects coordinator shall present the appeal to the city
739 manager or their designee for review.

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(d) The city manager or their designee will review the appeal and will make reasonable efforts to issue a written decision within ten (10) business days following the city manager's receipt of the appeal.

Section 18. KMC 19.24.130, and the corresponding portions of Ordinance O-4116 §2 (2007), is amended to read as follows:

19.24.130 Display of special event permit required.

A copy of the special event permit shall be displayed in the special event venue in the method prescribed by the special event projects coordinator applicable to the particular special event and shall be exhibited upon demand of any city official.

Section 19. KMC 19.24.140, and the corresponding portions of Ordinance O-4431 §9 (2013), is amended to read as follows:

19.24.140 Contents of special event permit.

(a) The city may condition the issuance of a special event permit by imposing reasonable requirements concerning the time, place and manner of the event, and such requirements as are necessary to protect the safety and rights of persons and property, and the control of traffic. A special event permit may include the following information or conditions:

(1) The conditions or restrictions on the use of alcoholic beverages and authorization for and conditions of the exclusive control or regulation of vendors and related sales activity by the event organizer during the special event;

(2) The provisions for any required emergency medical services; and

(3) Such other information and conditions as are reasonably necessary for the conduct of the special event and the enforcement of this chapter, including the requirement for a professional event management company or certified race director to produce an event or for the on-site presence of the event organizer or its designated representative for all special event coordination and management purposes.

(4) Any other conditions deemed appropriate by the special projects coordinator.

(b) As a condition of the issuance of a special event permit, the applicant ~~shall~~ may be required to do a walk-through of the event site with the special event projects coordinator prior to the event, and make adequate provisions for cleaning the area or route of the special event both during and upon completion of the special event and to return the

793 area or route to the same condition of material preservation and
794 cleanliness as existed prior to the special event.

795
796 (c) An event organizer cannot make changes to the permit or any other
797 city-issued document. All requests for changes must be submitted for
798 review and approval by the special projects coordinator.
799

800
801 Section 20. KMC 19.24.160, and the corresponding portions of
802 Ordinance O-4431 §11 (2013), is amended to read as follows:
803

804 **19.24.160 Insurance required to conduct special event.**
805

806 (a) The event organizer of a special event must possess or obtain
807 comprehensive general liability insurance to protect the city against loss
808 from liability imposed by law for damages on account of bodily injury
809 and property damage arising from the special event. Such insurance
810 shall name the city of Kirkland, its officers, employees, and agents, and,
811 as required, any other public entity involved in the special event, as
812 additional insured. Insurance coverage must be maintained for the
813 duration of the special event. Notice of cancellation shall be provided
814 immediately to the city.
815

816 (b) Except as provided in this section, the comprehensive general
817 liability insurance coverage required shall be in a combined single limit
818 of at least one million dollars.
819

820 (c) If the special event is of a demonstrated high or low risk category,
821 according to recognized insurance and risk management standards, the
822 city's safety/risk analyst may authorize a greater or lesser amount of
823 coverage than otherwise required, or may require a particular type of
824 insurance coverage different from that specified in this section.
825

826 (d) The insurance required by this section shall encompass all liability
827 insurance requirements imposed for other permits required under other
828 sections of this chapter and is to be provided for the benefit of the city
829 and not as a duty, express or implied, to provide insurance protection
830 for spectators or participants.
831

832 (e) The event organizer's current effective insurance policy, or copy,
833 along with necessary endorsements, shall be filed with the special event
834 projects coordinator at least thirty calendar days before the special
835 event, unless the special event projects coordinator for good cause
836 modifies the filing requirements.
837

838
839 Section 21. KMC 19.24.170, and the corresponding portions of
840 Ordinance O-4431 §12 (2013), is amended to read as follows:
841

842 **19.24.170 Waiver of insurance requirements.**
843

844 (a) Except for special events where the sale of alcoholic beverages is
845 authorized, the insurance requirements of Section 19.24.160 may be
846 waived if approved by the city's safety/risk analyst or the city attorney.

847 In making the determination of whether to waive insurance, the city
848 shall consider the following factors:

849
850 (1) Whether it is an expressive activity special event governed by
851 Section 19.24.220032;

852
853 (2) Whether it is objectively impossible to obtain insurance
854 coverage;

855
856 (i) To claim that it is objectively impossible to obtain
857 insurance coverage pursuant to this section, the
858 applicant shall submit a statement from at least two
859 independent licensed insurance brokers demonstrating
860 the insurance is unavailable in the marketplace.

861
862 (3) Whether the special event will involve the use of equipment
863 such as vehicles, animals, fireworks, pyrotechnics, water vessels,
864 or inflatable bouncers; or

865
866 (4) Whether a fee or donation is charged or required as a condition
867 of admission or participation in the special event.

868
869 ~~(b) To claim that it is objectively impossible to obtain insurance~~
870 ~~coverage pursuant to this section, the applicant shall submit a statement~~
871 ~~from at least two independent licensed insurance brokers demonstrating~~
872 ~~the insurance is unavailable in the marketplace.~~

873
874 ~~(c) Even though insurance is waived, the city may require the event~~
875 ~~organizer of a special event to defend, indemnify, and hold harmless the~~
876 ~~city from any claim or liability arising from the special event.~~

877
878
879 Section 22. KMC 19.24.295, regarding conditions on beer and
880 wine gardens, is recodified as KMC 19.24.175, and it, and the
881 corresponding portions of Ordinance O-4431 §19 (2013), is amended to
882 read as follows:

883
884 **19.24.175 Conditions on alcohol service areas beer and wine**
885 **gardens.**

886
887 (a) ~~Beer/wine gardens~~ Alcohol service areas shall comply with all state
888 laws and regulations relating to alcohol, all conditions imposed by the
889 Washington State Liquor and Cannabis Control Board and shall be
890 subject to the following conditions:

891
892 (1) The sale, service, and consumption of ~~beer/wine~~ alcoholic
893 beverages must be confined to a designated location(s).

894
895 (2) ~~Beer/wine~~ Alcoholic beverages may be sold, served, and
896 consumed between eight a.m. and eleven p.m., seven days a week.
897 After eleven p.m. no one may possess, consume, or be served
898 alcohol.

899

- 900 (3) ~~Beer/wine~~ Alcoholic beverages may only be served when food
901 is also available in conjunction with the special event.
902
- 903 (4) The event organizer is responsible for securing entrances and
904 exits with staff checking for age twenty-one and over identification.
905
- 906 (5) Alcoholic beverages may not be removed from or brought into
907 the ~~garden~~ alcohol service area; except for original unopened
908 bottles purchased at the event for off-site consumption.
909
- 910 (6) The ~~beer/wine garden~~ alcohol service area shall be separately
911 fenced ~~enclosed~~ with either a single fence that is at least six (6)
912 feet high or two fences that are no less than forty-two (42) inches
913 in height, separated by at least six (6) feet ~~six-foot-high chain-link~~
914 ~~fencing or forty-two-inch-high picket fencing~~.
915
- 916 (7) Tables, counters, ledges or similar surfaces may not be used
917 as barriers between restricted and nonrestricted areas.
918
- 919 (8) Where alcohol is served or consumed, event organizers must
920 maintain sufficient lighting so that identification may be checked
921 and patrons may be observed for the enforcement of liquor laws
922 and rules.
923
- 924 (9) The presence of no less than two city of Kirkland police officers
925 is required during public ~~beer/wine garden~~ alcohol service area
926 hours.
927
- 928 (b) A breach of any of the foregoing conditions shall constitute grounds
929 for immediate revocation of the permit.
930

931
932 Section 23. KMC 19.24.190, and the corresponding portions of
933 Ordinance O-4523 §2 (2016), is amended to read as follows:
934

935 **19.24.190 Cost recovery for special events** ~~Special event~~
936 ~~fees.~~
937

938 ~~Upon approval of an application for a permit for a special event not~~
939 ~~protected under the First and Fourteenth Amendments of the U.S.~~
940 ~~Constitution, the special event coordinator should provide the applicant~~
941 ~~with a statement of the estimated cost of city services and of equipment,~~
942 ~~materials and permit fees.~~
943

944 ~~(1) The full range of costs associated with special events shall be~~
945 ~~documented.~~
946

947 (2a) Unless otherwise exempted, Aa nonrefundable application fee shall
948 be charged for all special events. The amount of the application fee shall
949 be set administratively by the ~~city manager~~ Director or ~~his or her~~ their
950 designee. The application fee is due at the time of permit application.
951

952 (3b) Unless otherwise exempted, Aa special event permit fee shall be
953 charged for all special events. The amount of the permit fee shall be set

954 administratively by the city manager-Director or his or her-their designee
955 and will be posted online. The special event permit fee must be paid no
956 later than twenty-one (21) days in advance of the event.

957
958 (c) Other fees associated with special events (i.e., other permits or
959 licenses required, International Fire Code permits, park use and facility
960 fees, utilities, police, signage, etcetera) are in addition to the application
961 and permit fees. Additional fees associated with providing support
962 services for the special event shall be estimated and documented in
963 advance with notice provided to the applicant. These additional fees and
964 estimated costs shall be paid in full no later than twenty-one (21) days
965 in advance of the event.

966
967 (1) Park use fees may be modified or waived for events which the
968 City contracts with the event organizer to provide. Fee
969 modifications or waivers must be documented in a separate
970 agreement with the City approved by the Director.

971
972 ~~(4) The special event permit fee may be waived for special events of~~
973 ~~one hundred or fewer participants that do not have a significant impact~~
974 ~~on public property or facilities, and that do not require the provision of~~
975 ~~city public safety services, unless merchandise or services are offered~~
976 ~~for sale or trade to the public in which case a special event permit fee~~
977 ~~is required.~~

978
979 ~~(5) For special events in which benefits to recognized charitable~~
980 ~~organizations are a significant component, staff time and costs~~
981 ~~associated with day of event activities shall be charged based on the~~
982 ~~city's published fee schedule. For all other special events, staff time and~~
983 ~~costs incurred with day of event activities shall be for the full amount of~~
984 ~~costs incurred by the city in connection with the event, including indirect~~
985 ~~costs of staff time such as benefits and all overhead costs associated~~
986 ~~with the position.~~

987
988 (6d) The special event-projects coordinator has the discretion to
989 reasonably modify the payment date in this section. Any such
990 modification must be documented in writing shall require payment of
991 fees, or a reasonable estimate thereof, at the time the completed
992 application is approved, unless the special event coordinator for good
993 cause extends time for payment.

994
995 (7e) If the event organizer fails to comply with the setup, cleanup, load-
996 in or load-out requirements of Section 19.24.140, the event organizer
997 will be billed for additional park or facility use fees, actual city costs for
998 cleanup, and repair of the special event area or route, and may be
999 subject to a fine according to Section 19.24.310.

1000
1001 (8f) If the event organizer fails to comply with Section 19.24.140 or this
1002 section under a previously issued special event permit, the special event
1003 projects coordinator may require the event organizer to deposit
1004 adequate surety in the form of cash or bond.

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Section 24. KMC 19.24.200, regarding the effect of the receipt of donations on the status of tax-exempt nonprofit organization, and corresponding portion of Ordinance O-4116 §2 (2007), is hereby repealed.

Section 25. KMC 19.24.260, and the corresponding portions of Ordinance O-4431 §16 (2013), is amended to read as follows:

19.24.260 Authorized special event vendors.

(a) The issuance of a special event permit confers upon the permit holder or event organizer the right to control and regulate the sale of services, goods, food, and beverages within the special event venue in accordance with the terms and conditions of the special event permit.

(b) It is unlawful for any person to sell, resell, or offer to sell or resell, any goods, food, or beverages in a special event venue except for authorized special event vendors and vendors under city contract.

Section 26. KMC 19.24.260, establishing that it is unlawful to sell goods in a special event venue without authorization, and corresponding portion of Ordinance O-4431 §18 (2013), is hereby repealed, as it has been recodified in KMC 19.24.260 pursuant to Section 25 of this Ordinance.

Section 27. KMC 19.24.310, and the corresponding portions of Ordinance O-4116 §2 (2007), is amended to read as follows:

19.24.310 Penalties and cost recovery for violations.

(a) The special event permit authorizes the applicant to conduct only such an event as is described in the permit, and in accordance with the terms and conditions of the permit.

~~(b) It is unlawful for the applicant to violate the terms and conditions of the permit, or for any event participant to violate the terms and conditions of the permit, or to continue with the event if the permit is revoked or expired. An event applicant cannot make changes to the permit. All requests for changes must be submitted for review by the special event coordinator.~~

~~(b) Any person or organization violating the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof, shall be subject to a penalty of a fine of not more than five hundred dollars or by imprisonment of not more than ninety days, or both such fine and imprisonment.~~

(c) It is unlawful to organize, advertise, or conduct a special event without a special event permit when one is required, and such an event will be considered unauthorized. The special projects coordinator may determine that an unauthorized event should be granted a retroactive

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permit, in which case all applicable special event fees detailed in KMC 19.24.190 will be charged together with an unauthorized event fee set administratively by the Director or their designee.

(d) Any violation of this chapter is a civil infraction, punishable by a fine of two hundred fifty dollars (\$250) per violation, and each day's violation constitutes a separate offense.

(e) Any person violating this chapter shall be liable to the city for all city costs incurred as a result of the violation, which costs the city will charge to the event organizer. An event organizer cannot obtain a special event permit while such costs remain unpaid.

(f) Nothing in this section limits the City's rights or ability to take code enforcement actions as outlined in chapter 1.12 KMC.

Section 28. KMC 19.24.300, regarding cost recovery for unlawful special events, and corresponding portion of Ordinance O-4116 §2 (2007), is hereby repealed, as it has been modified and recodified within KMC 19.24.310 pursuant to Section 27 of this Ordinance.

Section 29. KMC 19.24.240, regarding delegation of city manager's authority, is recodified as KMC 19.24.340, and it, and the corresponding portions of Ordinance O-4116 §2 (2007), is amended to read as follows:

19.24.340 Delegation of city manager's authority.

The city manager may delegate any or all of ~~his or her~~ their functions under this chapter to ~~his or her~~ their deputies or subordinates.

Section 30. KMC 19.24.250, regarding the city manager's authority to adopt rules and regulations, is recodified as KMC 19.24.350, and it, and the corresponding portions of Ordinance O-4116 §2 (2007), is amended to read as follows:

19.24.350 City manager authorized to adopt rules and regulations.

The city manager or their designee is authorized to promulgate additional rules and regulations that are consistent with and that further the terms and requirements set forth within this chapter and the provisions of law that pertain to the conduct and operation of a special event.

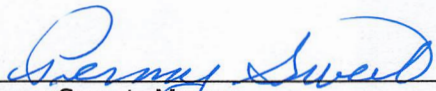
Section 31. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

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Section 32. This ordinance shall be in force and effect five days after its passage by the Kirkland City Council and publication pursuant to Section 1.08.017 of the Kirkland Municipal Code in the summary form attached to the original of this ordinance and by this reference approved by the City Council.

Passed by majority vote of the Kirkland City Council in open meeting this 21st day of March, 2023.


Signed in authentication thereof this 21st day of March, 2023.



Penny Sweet, Mayor

Attest:

Publication Date: April 10, 2023



Kathi Anderson, City Clerk

Approved as to Form:



Kevin Raymond, City Attorney

PUBLICATION SUMMARY
OF ORDINANCE NO. O-4842

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING CHAPTER 19.24 OF THE KIRKLAND MUNICIPAL CODE REGARDING SPECIAL EVENTS.

SECTION 1. Amends Kirkland Municipal Code ("KMC") Section 19.24.010 updating the definitions related to special events.

SECTION 2. Amends KMC Section 19.24.020 relating to special event permit requirements.

SECTION 3. Repeals KMC Section 19.24.270.

SECTION 4. Amends KMC Section 19.24.030 relating to exceptions to the special event permit requirement.

SECTION 5. Recodifies KMC Section 19.24.220 as KMC 19.24.032 and further amends the section relating to expressive activity special events.

SECTION 6. Adds a new KMC Section 19.24.034 relating to special event administration.

SECTION 7. Recodifies KMC Section 19.24.100 as KMC 19.24.036 and further amends the section relating to conditions affecting the issuance of a special event permit.

SECTION 8. Recodifies KMC Section 19.24.090 as KMC 19.24.038 and further amends the section relating to limitations on special events.

SECTION 9. Recodifies KMC Section 19.24.280 as KMC 19.24.042 relating to other permits and licenses.

SECTION 10. Amends KMC Section 19.24.050 relating to priority of special event permits issuance.

SECTION 11. Amends KMC Section 19.24.060 relating to the special event application process and timeline.

SECTION 12. Repeals KMC Section 19.24.070 and KMC Section 19.24.080.

SECTION 13. Recodifies KMC Section 19.24.150 as KMC 19.24.065 and further amends the section relating to the special projects coordinator's action on special event permit applications.

SECTION 14. Amends KMC Section 19.24.110 relating to the reasons for denial of a special event permit.

SECTION 15. Recodifies KMC Section 19.24.180 as KMC 19.24.115 and further amends the section relating to the revocation of a special event permit.

SECTION 16. Repeals KMC Section 19.24.120.

SECTION 17. Adds a new KMC Section 19.24.125 relating to appeals from permit denial, modification, or revocation.

SECTION 18. Amends KMC Section 19.24.130 relating to the requirements to display a special event permit.

SECTION 19. Amends KMC Section 19.24.140 relating to the contents of a special event permit.

SECTION 20. Amends KMC Section 19.24.160 relating to insurance requirements to conduct a special event.

SECTION 21. Amends KMC Section 19.24.170 relating to insurance waiver requirements.

SECTION 22. Recodifies KMC Section 19.24.295 as KMC 19.24.175 and further amends the section relating to the conditions on alcohol service areas.

SECTION 23. Amends KMC Section 19.24.190 relating to special event fees.

SECTION 24. Repeals KMC Section 19.24.200.

SECTION 25. Amends KMC Section 19.24.260 relating to authorized special event vendors..

SECTION 26. Repeals KMC Section 19.24.120.

SECTION 27. Amends KMC Section 19.24.310 relating to penalties and cost recovery for violations.

SECTION 28. Repeals KMC Section 19.24.300.

SECTION 29. Recodifies KMC Section 19.24.240 as KMC 19.24.340 and further amends the section relating to the delegation of the city manager's authority.

SECTION 30. Recodifies KMC Section 19.24.250 as KMC 19.24.350 and further amends the section relating to the city manager's authority to adopt rules and regulations.

SECTION 31. Provides a severability clause for the ordinance.

SECTION 32. Authorizes publication of the ordinance by summary, which summary is approved by the City Council pursuant to Section 1.08.017 Kirkland Municipal Code and establishes the effective date as five days after publication of summary.

The full text of this Ordinance will be mailed without charge to any person upon request made to the City Clerk for the City of Kirkland. The Ordinance was passed by the Kirkland City Council at its meeting on the 21st day of March, 2023.

I certify that the foregoing is a summary of Ordinance O-4842 approved by the Kirkland City Council for summary publication.



Kathi Anderson, City Clerk