

ORDINANCE O-4840

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO SALARY COMMISSION MEETINGS AND AMENDING KIRKLAND MUNICIPAL CODE SECTION 3.11.040.

1 WHEREAS, the Kirkland Salary Commission (Commission) was
2 created pursuant to state law by the City Council in 2005 and is
3 governed by Kirkland Municipal Code (KMC) Chapter 3.11; and
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5 WHEREAS, the Commission is responsible for annually reviewing
6 the salaries paid by the City of Kirkland (City) to the Kirkland Mayor and
7 Councilmembers; and
8

9 WHEREAS, if after such annual review, the Commission
10 determines the salaries paid to the Mayor or Councilmembers should be
11 increased or decreased, the Commission must file a salary schedule with
12 the City Clerk indicating the increase or decrease in salaries; and
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14 WHEREAS, thereafter, such increases or decreases shall become
15 effective and incorporated into the City budget without further action by
16 the Council or Commission; and
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18 WHEREAS, the Commission work program is focused on, among
19 other things, the comprehensive review of Mayor and Councilmembers
20 salaries to help determine if they remain equitable, particularly given of
21 the City's commitments to diversity, equity, inclusion and belonging,
22 including through public service on the Council; and
23

24 WHEREAS, the Commission wishes to have the authority to meet
25 from time to time throughout the year, including at least one meeting
26 during the months of August and September; and
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28 WHEREAS, KMC 3.11.040(c) presently limits the ability of the
29 Commission to meet during months other than August and September;
30 and
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32 WHEREAS, the Council wishes to authorize the Commission to
33 meet during any month provided they meet at least once each year
34 during the months of August and September, in order to coordinate with
35 the City's annual budgeting processes.

36 NOW, THEREFORE, the City Council of the City of Kirkland do
37 ordain as follows:
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39 Section 1. Kirkland Municipal Code Section 3.11.040, Duties,
40 is amended to read as follows:
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42 **3.11.040 Duties.**

43 (a) The commission shall have the duty to review the salaries paid
44 to the mayor and city council. If after such review the commission
45 determines that the salary paid to the mayor or city council should be

46 increased or decreased, the commission shall file a written salary
47 schedule with the city clerk indicating the increase or decrease in salary.

48 (b) The commission shall convene and complete its first review of
49 the salaries paid to the mayor and city council within ninety days of the
50 appointment of the commission. Should the commission determine that
51 the salary paid to the mayor or city council should be increased or
52 decreased, the commission shall file its initial schedule of salaries for
53 the mayor and city council with the city clerk no later than the ninety-
54 first day following the appointment of the commission.

55 (c) For subsequent years, the commission may with notice meet
56 during any month and shall meet no less than one time per year, ~~during~~
57 the months of August or September ~~of each year.~~

58 (d) All meetings of the commission shall be open to the public.
59 Community members ~~citizens~~ shall have an opportunity to comment or
60 submit comments in writing prior to a commission vote to increase or
61 decrease salaries.

62 (e) Any increase or decrease in salary shall become effective and
63 incorporated into the city budget without further action of the city
64 council or commission.

65 (f) Salary increases established by the commission shall be effective
66 as to all members of the council, regardless of their terms of office.

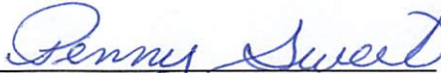
67 (g) Salary decreases established by the commission shall not be
68 effective until the commencement of their next term of office.

69 (h) Any adjustment of salary by the commission shall supersede any
70 city ordinance related to the budget or fixing of salaries, but only to the
71 extent there is a conflict.

72 Section 2. This ordinance shall be in force and effect five days
73 from and after its passage by the Kirkland City Council and publication,
74 as required by law.

75
76 Passed by majority vote of the Kirkland City Council in open
77 meeting this 17 day of January, 2023.

78
79 Signed in authentication thereof this 17 day of January, 2023.


Penny Sweet, Mayor

Attest:


Kathi Anderson, City Clerk

Approved as to Form:


Darcey Eilers, Assistant City Attorney

Publication Date: 01/23/2023