

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO PAYMENT OF CLAIMS, BILLS, INVOICES AND OTHER DEMANDS OR OBLIGATIONS UNDER CERTAIN CONDITIONS AS AUTHORIZED BY RCW 42.24.180, AMENDING KMC SECTION 5.32.030 AND ADDING A NEW SECTION 5.32.031 TO CHAPTER 5.32 CLAIMS FUND, KIRKLAND MUNICIPAL CODE, AND AMENDING SECTION 3.72.010 KIRKLAND MUNICIPAL CODE.

Whereas, RCW Section 42.24.180 enables cities to authorize the issuance of warrants for payment of claims before the City Council has acted to approve the claims in order to expedite the payment of claim; and

Whereas, the City Council of the City of Kirkland desires to allow for the payment of certain claims by issuance of warrants in payment thereof before the approval of such claims by the City Council in order to obtain the benefits available to the City resulting from such prompt payment and in order to make emergency payments in certain cases.

NOW, THEREFORE, be it ordained by the City Council of the City of Kirkland as follows:

Section 1. Section 5.32.030 of the Kirkland Municipal Code be and it is hereby amended to read as follows:

5.32.030 Procedure for audit of accounts payable and issuance of warrants in payment.

Before any city warrant may be drawn and issued for payment of claims, bills, invoices and other demands or obligations payable from the claims fund, or any other city fund, the claims or other requests for payment shall be audited by the department of administration and finance and a detailed summary thereof submitted to the city council for its approval at the next regular council meeting; ~~provided that should the next regular council meeting be for any reason canceled, continued, delayed, or not convened, then in that event, warrants in payment may be drawn and issued upon the audit approval of the director of administration and finance, or the director's delegate, who shall then submit the audit summary to the city council for its ratification at the council's next subsequent regular or special meeting; such warrants may be issued after audit and approval by the director of administration and finance and countersigned by the city manager but prior to approval by the city council, subject to the conditions set forth in KMC Section 5.32.031.~~

Section 2. There is hereby added to Chapter 5.32 of the Kirkland Municipal Code a new section to read as follows:

5.32.031 Issuance of warrants before approval by city council.

As authorized by RCW 42.24.180 city warrants may be drawn and issued for payment of claims, bills invoices and other demands or obligations after audit and approval by the director of administration and finance and countersigned by the city manager but prior to approval by the city council under the following conditions:

(1) the director of administration and finance and the city manager have each furnished to the city an official bond for the faithful discharge of their respective duties in an amount and in accordance with the provisions of Section 3.72.010 of the Kirkland Municipal Code;

(2) contracting, hiring, purchasing and disbursing policies that implement effective internal control as adopted by the city council are and remain in effect;

(3) documentation supporting each claim for which such warrants are issued is submitted to the city council for its approval at the council's next regularly scheduled public meeting; and

(4) if upon council review the council disapproves some claims for which such warrants have been issued, the director of administration and finance and the city manager shall jointly cause the disapproved claims to be recognized as receivables of the City of Kirkland and to pursue collection diligently until the amounts disapproved are either collected or until the legislative body is satisfied and approves the claims.

Section 3. Section 3.72.010 of the Kirkland Municipal Code be and hereby is amended to read as follows:

3.72.010 Officers.

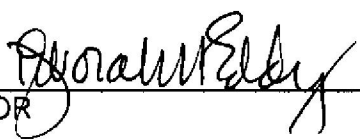
The following named city officials shall, as required by RCW 35A.13.080, furnish a surety or guaranty bond for the faithful performance of their duties; provided that said bonds may be combined in the form known as a named schedule bond, and the cost thereof shall be paid by the City of Kirkland.

Office	Bond Amount	Term
<u>City Manager</u>	<u>\$50,000</u>	<u>Annual</u>
Director of administration and finance (city treasurer—city clerk)	\$100,000	Annual
Chief of police	5,000	Annual

Section 4. This Ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this 16 day of April, 1996.

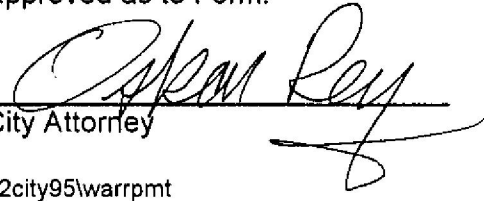
Signed in authentication thereof this 16 day of
April, 1996.


MAYOR

Attest:


City Clerk

Approved as to Form:


City Attorney

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