AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO EXECUTIVE MANAGEMENT.

Be it ordained by the City Council of the City of Kirkland as follows:

Section 1. Kirkland Municipal Code Chapter 3.80 is hereby amended by the addition of a new section, to be known as section 3.80.095, and to read as follows:

3.80.095 Vacation for executive management.

(a) This section is effective January 1, 1996 and applies to the executive management group ("department heads"), which shall mean department heads and the assistant city manager. The provisions of Section 3.80.090 shall apply to department heads, except as hereinafter provided.

(b) The annual vacation schedule for department heads shall be within a range of 120 hours to 160 hours. The city manager shall determine the particular rate of vacation leave accrual for each department head. During the first six months of employment, department heads are eligible to utilize paid vacation upon approval of the city manager.

Section 2. This Ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this <u>l6th</u> day of <u>January</u>, 1996.

Signed in authentication thereof this <u>16th</u> day of <u>January</u>, 1996.

Clerk roved as to Form:

City Attorney