

RESOLUTION R-5556

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND PERTAINING TO THE ADOPTION OF THE 2022-2023 TRANSPORTATION COMMISSION WORK PLAN.

1 WHEREAS, the Kirkland City Council and the Kirkland  
2 Transportation Commission met at a joint meeting on July 19,  
3 2022 to discuss the proposed 2022-2023 Transportation  
4 Commission Work Plan tasks and to set priorities; and  
5

6 WHEREAS, the Kirkland Transportation Commission met on  
7 July 27, 2022, to revise the 2022-2023 Transportation Work Plan  
8 tasks to reflect Kirkland City Council priorities.  
9

10 NOW, THEREFORE, be it resolved by the City Council of the  
11 City of Kirkland as follows:  
12

13 Section 1. The adopted 2022-2023 Transportation  
14 Commission Work Plan shall be established as shown on Exhibit A  
15 to this resolution.  
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17 Section 2. The adopted Work Plan shall be generally used  
18 by the City staff and Transportation Commission to schedule work  
19 tasks and meeting calendars.  
20

21 Passed by majority vote of the Kirkland City Council in open  
22 meeting this 20 day of September, 2022.  
23

24 Signed in authentication thereof this 20 day of September,  
25 2022.

  
\_\_\_\_\_  
Penny Sweet, Mayor

Attest:

  
\_\_\_\_\_  
Kathi Anderson, City Clerk

2022-2023 TRANSPORTATION COMMISSION WORK PLAN

July 28, 2022

PRIORITY: 1 = High and 5 = Low

- \* = Council Action Item
- = Commission Work Item
- = Ongoing Work Item

| TASK                 | TOPIC   | CURRENT PRIORITY | DESCRIPTION  | ESTIMATED FTE BY TASK | 2022     |          |          |          | 2023     |          |          |          |   |  |
|----------------------|---|------------------|--|-----------------------|----------|----------|----------|----------|----------|----------|----------|----------|---|--|
|                      |   |                  |  |                       | 1st Qtr. | 2nd Qtr. | 3rd Qtr. | 4th Qtr. | 1st Qtr. | 2nd Qtr. | 3rd Qtr. | 4th Qtr. |   |  |
| WE OWN THESE TOPICS: |   |                  |  |                       |          |          |          |          |          |          |          |          |   |  |
| 1                    | CIP PROCESS   | 2                | Status report and annual review and feedback on CIP.   | 0.1                   |          |          |          |          |          |          |          |          |   |  |
| 2                    | CIP PROJECTS  | 1                | Review and provide comment on CIP-related projects and studies to ensure consistency with TMP.   | TBD                   |          |          |          |          |          |          |          |          |   |  |
| 3                    | TRANSPORTATION MASTER PLAN UPDATE                           | 1                | Review status and implementation of current plan. Assist with scope development. Review and provide feedback to staff on draft plan.   | 0.25                  |          |          |          |          |          |          |          |          | * |  |
| 4                    | TRANSPORTATION PLANNING FOR MAJOR DEVELOPMENT PROJECTS      | 1                | Update Transportation Impact Analysis Guidelines to be consistent with TMP and codify in KMC.  | 0.3                   |          |          |          |          |          |          |          |          |   |  |
| 5                    | GREENWAYS   | 2                | Update Greenways Guidelines to incorporate lessons learned from 128th/75th and continue Stores to Shores Greenway design.  | 0.1                   |          |          |          |          |          |          |          |          |   |  |
| 6                    | TRANSPORTATION CONCURRENCY                                  | 4                | Review and provide input on annual status and implementation report in order to monitor program and identify potential improvements.   | 0.1                   |          |          |          |          |          |          |          |          |   |  |
| 7                    | CROSS KIRKLAND CORRIDOR (CKC) MASTER PLAN                   | 2                | Review and provide input on project prioritization and implementation to ensure consistent and continued progress on all aspects of the CKC Master Plan, emphasizing improvements in the Master Plan and progress toward all aspects of the Master Plan. | TBD                   |          |          |          |          |          |          |          |          |   |  |
| 8                    | ACTIVE TRANSPORTATION PLAN (SAFE AND ACTIVE TRANSPORTATION) | 2                | Review status and implementation of current plan. Assist with scope development and provide feedback to staff on draft plan.   | 0.25                  |          | *        |          |          |          |          |          |          |   |  |
| 9                    | FINN HILL STREET STANDARDS                                  | 3                | Review street design standards and connections in Holmes Point Street Design Standards and Corridor Study.   | 0.1                   | *        |          |          |          |          |          |          |          |   |  |
| 10                   | NE 128TH ST CORRIDOR STUDY                                  | 2                | Review and guidance on results of multimodal access study, conceptual engineering, and ADA issues.   | 0.25                  | *        |          |          |          |          |          |          |          |   |  |
| 11                   | TMP IMPLEMENTATION  | 3                | Identify and recommend to the Council measures for tracking TMP implementation, as well as on-going monitoring.  | TBD                   |          |          |          |          |          |          |          |          |   |  |
| 12                   | NE 85TH ST STATION AREA PLAN IMPLEMENTATION                 | 1                | Review and provide input on transportation-related implementation, including projects to connect station area and downtown.  | 0.2                   |          |          |          |          |          |          |          |          |   |  |
| 13                   | CKC/EASTRAIL CROSSING STUDY AT SLATER AVE/132ND AVE NE      | 2                | Provide guidance on development and results of crossing study.   | 0.25                  |          |          | *        |          |          |          |          |          |   |  |
| 14                   | CITYWIDE SPEED LIMIT POLICY                                 | 1                | Review and provide input on evaluation and update of speed limit policy.   | 0.25                  |          |          |          |          |          |          |          |          |   |  |
| 15                   | NEIGHBORHOOD TRAFFIC CONTROL PROGRAM                        | 2                | Review and provide input on policy update and revitalization of NTCP in coordination with other safety related programs.   | 0.25                  |          |          |          |          |          |          |          |          |   |  |
| 16                   | LAKE WASHINGTON BLVD PROMENADE                              | 2                | Review and provide input on technical study to develop corridor preliminary design concepts.   | 0.2                   |          |          |          | *        |          |          |          |          |   |  |
| WE INFLUENCE THESE:  |   |                  |  |                       |          |          |          |          |          |          |          |          |   |  |
| 17                   | REGIONAL AND STATEWIDE COORDINATION AND ADVOCACY            | 1                | Review and advise on regional and statewide transportation policy issues that impact Kirkland, currently including I-405 Master Plan Implementation, SR 520 Rest of the West, RapidRide K-Line, East Link Connections, Metro Connects, and Eastrail.     | TBD                   |          |          |          |          |          |          |          |          |   |  |
| 18                   | SOUND TRANSIT IMPLEMENTATION                                | 2                | Review proposals related to ST3, I-405 Bus Rapid Transit, and transit service integration.   | 0.5                   |          |          |          |          |          |          |          |          |   |  |
| 19                   | VISION ZERO/SAFETY (SAFE AND ACTIVE TRANSPORTATION)         | 1                | Review and advise on the development and implementation of plans and programs that reduce serious injuries and fatalities to zero through data analysis, design and operations.  | 0.2                   |          | *        |          |          |          |          |          |          |   |  |
| 20                   | TRANSPORTATION IMPACT FEES                                  | 4                | Annual report on implementation and status.  | 0.1                   |          |          |          |          |          |          |          |          |   |  |

|  |   |    |  |      |  |  |  |   |  |  |  |  |   |
|--|---|----|--|------|--|--|--|---|--|--|--|--|---|
| 21                                     | NE 85TH ST STATION AREA PLAN  | 1  | In coordination with Planning Commission, review and advise on transportation-related components of the station area plan.                               | 0.25 |  |  |  | * |  |  |  |  |   |
| 22                                     | TRANSPORT DEMAND MANAGEMENT   | 5  | Receive updates on the City's TDM program and our innovative regional partnerships.  | TBD  |  |  |  |   |  |  |  |  |   |
| 23                                     | EVERGREEN HILL (KINGSGATE)/JUANITA NEIGHBORHOOD PLAN UPDATE           | 3  | Review and advise on transportation-related portions of plan update.   | 0.1  |  |  |  |   |  |  |  |  |   |
| 24                                     | TRANSPORTATION BENEFIT DISTRICT                                       | 1  | Assist with developing a list of capital projects that support implementation of the Safer Routes to School Action Plans and Active Transportation Plan. | 0.1  |  |  |  | * |  |  |  |  |   |
| 25                                     | GREENHOUSE GAS REDUCTION MONITORING                                   | 3  | Presentation on how the City tracks transportation greenhouse gas emissions.   | 0.1  |  |  |  |   |  |  |  |  |   |
| <b>HOUSEKEEPING:</b>                   |   |    |  |      |  |  |  |   |  |  |  |  |   |
| 26                                     | WORK PLAN   | NA | Develop biennial Work Plan and present to Council at meeting of the Council and Commission.  | 0.1  |  |  |  |   |  |  |  |  | * |
| 27                                     | CONDUCT ANNUAL ELECTION   | NA |  | NA   |  |  |  |   |  |  |  |  |   |
| <b>WE RESPOND AND ADVISE ON THESE:</b> |   |    |  |      |  |  |  |   |  |  |  |  |   |
| 28                                     | CITY ORDINANCES, POLICIES & PLANS                                     | 2  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| 29                                     | ONGOING MAINTENANCE   | 3  | Review as requested by staff or Council, including a new Streets and Grounds Maintenance Dashboard.  | NA   |  |  |  |   |  |  |  |  |   |
| 30                                     | ADA TRANSITION PLAN   | 5  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| 31                                     | LINKAGES TO THE SR 520 TRAIL  | 3  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| 32                                     | NEIGHBORHOOD PLANS & DEVELOPMENT                                      | 3  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| 33                                     | NEIGHBORHOOD SAFETY PROGRAM   | 3  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| 34                                     | MULTIMODAL PERFORMANCE MEASUREMENT, DATA COLLECTION AND DATA ANALYSIS | 3  | Review as requested by staff or Council.   | NA   |  |  |  |   |  |  |  |  |   |
| <b>FUTURE TOPICS:</b>                  |   |    |  |      |  |  |  |   |  |  |  |  |   |
| 35                                     | GREENHOUSE GAS REDUCTION MONITORING                                   | 3  | Track progress of Kirkland Transportation plans to reduce greenhouse gases.  | NA   |  |  |  |   |  |  |  |  |   |
| 36                                     | AUTONOMOUS, CONNECTED, ELECTRIC, AND SHARED VEHICLES (ACES)           | 3  | Potential future work program item.  | NA   |  |  |  |   |  |  |  |  |   |