ORDINANCE 3507

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE DESIGNATION OF AGENTS BY THE MAYOR AND THE CITY MANAGER TO ACCEPT SERVICE OF PROCESS

Be it ordained by the City Council of the City of Kirkland as follows:

Section 1. KMC 3.16.070 is hereby amended as follows:

3.16.070 Service of process.

Pursuant to RCW 4.28.080(2), the Mayor and the City Manager designate the city clerk as their agent to accept Sservice of summons and other original process upon-the city shall be to the city elerk during normal city business hours (eight a.m. to five p.m.). Whenever the city clerk cannot be so served, during normal-city business hours, the Mayor and the City Manager designate the service-may-be to following persons, in descending order of preference, to be served during normal business hours: The deputy city clerk, the director of administration and finance or the secretary for the city manager. In the event that none of these persons can be so served, then service may be to the city manager. If the city manager cannot be served, then service may be to the mayor.

<u>Section 2</u>. This Ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this <u>5th</u> day of <u>December</u>, 1995.

Signed in authentication thereof this <u>5th</u> day of <u>December</u>, 1995.

r. Kesself

MAYOF

Attest:

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Approved as to Form:

0 C σ City Attorney

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