AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO PUBLIC RECORDS

Be it ordained by the City Council of the City of Kirkland as follows:

<u>Section 1</u>. Subsection 3.84.010(a)(5) of the Kirkland Municipal Code is hereby amended to read as follows:

3.84.010 Public records inspection and exemptions.

- (a) All records and documents maintained by the city are public records and as such available for public inspection and copying in accordance with the procedures hereinafter set forth; provided, however, that the following are exempt from public inspection and copying: all documents, records and information exempt under RCW 42.17.310, including but not by way of limitation:
- (5) Information revealing the identity of persons who are witnesses to or victims of crime or who file complaints with investigative, law enforcement, or penology agencies, if disclosure would endanger any person's life, physical safety, or property, or if at the time a complaint is filed the complainant, victim or witness has indicated a desire for nondisclosure;

Section 2. Section 3.84.010 is hereby amended by the renumbering of subparagraph 3.84.010(a)(19) as subparagraph (20) and the amendment of its text to read as follows:

(19) (20) The work and home address, other than the city of residence of a person shall remain undisclosed or be omitted from all documents made available for public review if that person requests in writing, under oath, that these

addresses be kept private because disclosure would endanger his or her life, physical safety or property. This provision does not in any way restrict the sharing or collection of information by state and local governmental agencies required for the daily administration of their duties. The-secretary-of-state-shall administer-this-provision-and establish-procedures-and-rules-that are-necessary-for-its-operation-An-agency-that-has-not-been furnished-with-a-request-for confidentiality-of-address information-is-not-liable-for damages-resulting-from-its disclosure-of-the-information The <u>City of Kirkland will not be liable</u> for damages resulting from disclosure if it has not been furnished a request for confidentiality of address information. For each person who submits a request under this subsection, a request shall be of no force or effect if the requester does not include a statement, along with or part of the request, designating the secretary of state as agent of the requester for purposes of service of process.

Section 3. Section 3.84.010 of the Kirkland Municipal Code is hereby amended by the addition of a new subparagraph to be known as subsection 3.84.010(a)(19) and to read as follows:

(19) Information that identifies a person who, while a City of Kirkland employee, seeks advice, under an informal process established by the City of Kirkland, in order to ascertain his or her rights in connection with a possible unfair practice under Chapter 49.60 RCW against the person, and requests his or her identity or any identifying information not be disclosed.

Section 4. This Ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this _24th_ day of _November _____, 1992.

Signed in authentication thereof this 24th day of November, 1992.

MAYOR

Attest:

Approved as to Form:

City Accorney

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