ORDINANCE NO. 3250

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO TITLE 3, MUNICIPAL ADMINISTRATION AND PERSONNEL.

Be it ordained by the City Council of the City of Kirkland as follows:

<u>Section 1</u>. Chapter 3.16, Section .070 of the Kirkland Municipal Code is hereby amended as follows:

3.16.070 Service of Process

Service of summons and other original process upon the City shall be to the City Clerk during normal City business hours (8 a.m. to 5 p.m.). Whenever the City Clerk cannot be so served during normal City business hours, service may be to the following persons, in descending order of preference: The Deputy City Clerk, the Director of Administration and Finance, or the secretary for the City Manager. In the event that none of these persons can be so served, then service may be to the City Manager. If the City Manager cannot be served, then service may be to the Mayor.

This ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Signed in authentication thereof this 19th day of March, 1991.

Attest:

City Cler

Approved as to Form:

City Attorney

TITLE3.MAR/JP:cw