

ORDINANCE O-4747

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2019-2020.

1 WHEREAS, the City Council finds that the proposed
2 adjustments to the Biennial Budget for 2019-2020 reflect
3 revenues and expenditures that are intended to ensure the
4 provision of vital municipal services at acceptable levels.

5
6 NOW, THEREFORE, the City Council of the City of Kirkland
7 do ordain as follows:

8
9 Section 1. The Year-End 2020 adjustments to the Biennial
10 Budget of the City of Kirkland for 2019-2020 are hereby adopted.

11
12 Section 2. In summary form, modifications to the totals of
13 estimated revenues and appropriations for each separate fund
14 and the aggregate totals for all such funds combined are as
15 follows:

Funds	Current Budget	Adjustments	Revised Budget
General	267,813,898	6,947,370	274,761,268
Lodging Tax	1,045,558	(22,671)	1,022,887
Street Operating	23,468,557	(166,238)	23,302,319
Cemetery Operating	1,153,586	-	1,153,586
Parks Maintenance	3,719,806	-	3,719,806
Park Levy	7,717,789	76,691	7,794,480
Contingency	6,292,477	-	6,292,477
Impact Fees	16,284,539	(400,000)	15,884,539
Excise Tax Capital Improvement	37,394,862	1,525,986	38,920,848
Limited General Obligation Bonds	9,515,637	-	9,515,637
Unlimited General Obligation Bonds	1,431,110	-	1,431,110
General Capital Projects	82,814,838	1,133,599	83,948,437
Transportation Capital Projects	127,505,100	2,301,611	129,806,711
Water/Sewer Operating	74,836,420	5,566	74,841,986
Water/Sewer Debt Service	923,742	-	923,742
Utility Capital Projects	37,958,396	-	37,958,396
Surface Water Management	29,914,147	400,808	30,314,955
Surface Water Capital Projects	24,992,291	14,000	25,006,291
Solid Waste	39,108,580	570,493	39,679,073
Health Benefits	20,147,917	(30,527)	20,117,390
Equipment Rental	27,679,222	(62,944)	27,616,278
Information Technology	16,880,604	143,247	17,023,851
Facilities Maintenance	16,106,234	(149,239)	15,956,995
Firefighter's Pension	1,489,351	-	1,489,351
Total All Funds	876,194,661	12,287,752	888,482,413

16 Section 3. If any provision of this ordinance or its
17 application to any person or circumstance is held invalid, the

18 remainder of the ordinance or the application of the provision to
19 other persons or circumstances is not affected.

20
21 Section 4. This ordinance shall be in force and effect five
22 days from and after its passage by the Kirkland City Council and
23 publication pursuant to Section 1.08.017, Kirkland Municipal Code
24 in the summary form attached to the original of this ordinance and
25 by this reference approved by the City Council.

26
27 Passed by majority vote of the Kirkland City Council in open
28 meeting this 8 day of December, 2020.

29
30 Signed in authentication thereof this 8 day of December,
31 2020.


Penny Sweet, Mayor

Attest:


Kathi Anderson, City Clerk

Approved as to Form:


Kevin Raymond, City Attorney

Publication Date: 12/14/2020

PUBLICATION SUMMARY
OF ORDINANCE NO. 4747

AN ORDINANCE OF THE CITY OF KIRKLAND AMENDING THE BIENNIAL BUDGET FOR 2019-2020.

SECTION 1. Adjust the 2019-2020 Biennial Budget of the City of Kirkland.

SECTION 2. Sets forth, in summary form, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined.

SECTION 3. Provides a severability clause for the ordinance.

SECTION 4. Authorizes publication of the ordinance by summary, which summary is approved by the City Council pursuant to Section 1.08.017 Kirkland Municipal Code and establishes the effective date as five days after publication of summary.

The full text of this Ordinance will be mailed without charge to any person upon request made to the City Clerk for the City of Kirkland. The Ordinance was passed by the Kirkland City Council at its meeting on the 8 day of December, 2020.

I certify that the foregoing is a summary of Ordinance 4747 approved by the Kirkland City Council for summary publication.



Kathi Anderson, City Clerk

City of Kirkland
2019-2020 Budget
2020 Year-End Budget Adjustment Summary

Adjustment Type	Dept.	Description	Adjustments	Appropriation Adjustment	Funding Source				Funding Source/Notes
					Internal Transf./Chrg.	Reserves/Fund Balance	Debt	External Revenue	
General Fund (010)									
Council & Other	ND	Increase CARES Act Reserve	1,490,686	1,490,686				1,490,686	Additional CARES Act Revenues
Use of Reserves	CMO	Small Business COVID-19 Support	1,204,570	-		1,204,570			CARES Act Reserve
Use of Reserves	CMO	Arts COVID-19 Support	318,741	-		318,741			CARES Act Reserve
Use of Reserves	CMO	Human Services COVID-19 Support	957,733	-		957,733			CARES Act Reserve
Use of Reserves	Various	COVID-19 City Expenses	159,328	-		159,328			CARES Act Reserve
Use of Reserves	Various	COVID-19 EOC Activation - Staffing Overtime Expenses	166,332	-		166,332			CARES Act Reserve
Use of Reserves	ND	COVID-19 EOC Activation - Materials Expenses	210,263	-		210,263			CARES Act Reserve
Housekeeping	PB	3rd Party Plan Review Consultant to Manage Backlog Reviews	87,800	87,800				87,800	Additional Plan Check Fee Revenue
Council & Other	CMO	R-5434 Fiscal Note	380,000	246,839		133,161		246,839	Council Reserves/Add'l 2019 Sales Tax Revenue
Housekeeping	PB	Fee-in-Lieu Payments to ARCH	3,826,704	3,826,704				3,826,704	ARCH Fee-in-Lieu Revenue
Housekeeping	PCS	2020 Kirkland Sustainable MFTE-funded Grants	25,908	25,908				25,908	Kirkland Sustainable MFTE Revenue
Housekeeping	FD	Correct Allocation for King County EMS/BLS Grant	(62,148)	(62,148)				(62,148)	King County EMS Grant (Correction)
Housekeeping	FD	Recognize Emergency Management Preparedness Grant (EMPG)	48,782	48,782				48,782	FY2020 Federal EMPG
Housekeeping	FD	Recognize Emergency Management Preparedness Suppl. Grant (EMPG)	16,709	16,709				16,709	FY2020 Federal Supplemental EMPG
Use of Reserves	FA	Temporary Accounting Support for Finance & Administration	120,000	-		120,000			GF Working Capital
Use of Reserves	FD	Transfer from FD Overtime Reserve to Fire OT	200,000	-		200,000			FD Overtime Reserve
Housekeeping	FD	Paramedic Overtime Backfill (21FD02)	32,333	32,333				32,333	City of Redmond FD Reimbursement
Housekeeping	PB	After Hours Inspection (2019)	5,322	5,322				5,322	Additional Electric Permits Revenue
Housekeeping	PB	Expedited Plan Review (2019)	21,388	21,388				21,388	Additional Plan Check Fee Revenue
Housekeeping	CMO	Waste Management Funds for Special Events	39,000	39,000	39,000				Solid Waste Fund Xfr
Housekeeping	PCS	Additional CDBG Funding for Homelessness	10,488	10,488				10,488	Additional CDBG Revenue
Council & Other	PW	FN Parks Maintenance Center PKC147 Close-out to GF	16,398	16,398	16,398				PKC1471 Project Close-out
Council & Other	CMO	Recognize FY2018 GEMT Reserve (2019)	908,788	908,788				908,788	GEMT Revenue
Use of Reserves	CMO	Line-Item Transfer to Legal Services for Dental Office Settlement	1,460,000	-		1,460,000			Reserved GEMT Revenue
Housekeeping	PD	Mental Health Professional (WASPC Grant)	160,000	160,000				160,000	WASPC Grant
Housekeeping	PD	Mental Health Professional (KC MIDD Grant)	16,803	16,803				16,803	KC MIDD Grant
Housekeeping	PD	Derelect Vessel (Lisa Jo) Retrieval Reimbursement	46,220	46,220				46,220	King County Reimbursement
Housekeeping	PD	Washington Traffic Safety Commission - Targeted Traffic Overtime	6,534	6,534				6,534	WTSC Reimbursement
Use of Reserves	FA	Use of Working Capital for Department Balancing	210,000	-		210,000			General Fund Working Capital
Housekeeping	FA	Administrative Ordinance Correction	2,816	2,816					N/A
General Fund Total			12,087,498	6,947,370	55,398	5,140,128	-	6,889,156	

Adjustment Type	Dept.	Description	Adjustments	Appropriation Adjustment	Funding Source				Funding Source/Notes
					Internal Transf./Chrg.	Reserves/Fund Balance	Debt	External Revenue	
OTHER FUNDS									
Lodging Tax Fund (112)									
Housekeeping	FA	Administrative Ordinance Correction	(22,671)	(22,671)					N/A
Lodging Tax Fund Total			(22,671)	(22,671)	-	-	-	-	
Street Operating Fund (117)									
Housekeeping	PW	MC Break-In Insurance Restock	3,266	3,266				3,266	Insurance Refund
Housekeeping	FA	Administrative Ordinance Correction	(169,504)	(169,504)					N/A
Street Operating Fund Total			(166,238)	(166,238)	-	-	-	3,266	
Parks Levy Fund (128)									
Housekeeping	FA	Administrative Ordinance Correction	76,691	76,691					N/A
Parks Levy Fund Total			76,691	76,691	-	-	-	-	
Impact Fees Fund (156)									
Housekeeping	FA	Administrative Ordinance Correction	(400,000)	(400,000)					N/A
Impact Fees Fund Total			(400,000)	(400,000)	-	-	-	-	
Real Estate Excise Tax Fund (190)									
Council & Other	PW	FN AMP Alignment Transfer from 320 Fund	1,525,986	1,525,986	1,525,986				Transfers from NMC7777017 & TRC7777017
Real Estate Excise Tax Fund Total			1,525,986	1,525,986	1,525,986	-	-	-	
General Capital Projects Fund (310)									
Council & Other	CMO	City Hall Expansion - Transfer from GF reserve to capital project	1,000,000	1,000,000		1,000,000			Dev Services Space Expansion Reserve in GF
Housekeeping	FD	PSC0630000 moving from 2025 to 2020	54,939	-		54,939			Fire Equipment Sinking Fund
Housekeeping	IT	Transfer from IT Operating Fund to Cover ITC1200 Shortfall	110,891	110,891	110,891				522 Operating Budget
Housekeeping	IT	Capital Project savings to cover ITC1200 Shortfall	270,632	-	270,632				ITC2000000
Housekeeping	IT	Capital Project savings to cover ITC1100 Shortfall	161,522	-	161,522				ITC2000000 & ITC1300000
Housekeeping	IT	IT Project redistribution correction to ITC030200	59,846	-	59,846				ITC1200000
Council & Other	IT	OCourt & Laserfiche - ITC030200	22,708	22,708		22,708			CARES Act Reserve
General Capital Projects Fund Total			1,680,538	1,133,599	602,891	1,077,647	-	-	
Transportation Capital Projects Fund (320)									
Council & Other	PW	FN 6th Street Projects Close-out	347,892	347,892	347,892				9.1.2020 Fiscal note for close out of 6th St projects
Housekeeping	PW	6th St Projects - Recognize Frontier Reimbursement Revenue	30,224	30,224				30,224	Unrecognized Frontier rev in TRC115 + TRC065
Housekeeping	PW	100th Ave NE - NUD Reimbursement Revenue Supplement #3	130,666	130,666				130,666	STC0831100 - Per NUD ILA & HDR Supplement #3
Housekeeping	PW	100th Ave NE - NUD Reimbursement Revenue Supplement #5	20,164	20,164				20,164	STC0831100 - Per NUD ILA & HDR Supplement #5
Housekeeping	PW	NE 116th St Crosswalk Upgrade - Recognize FIL Payment	78,548	78,548				78,548	Fee-in-Lieu Revenue
Council & Other	PW	FN Totem Lake Connector - NMC0861000 Additional Funding	1,277,117	1,277,117	1,277,117				REET 2 from AMP Project Close-outs
Council & Other	PW	FN Totem Lake Connector - NMC0861000 Additional Funding	1,508,700	-	1,508,700				Repurposed Impact Fee funding from TRC139 per 21-26 CIP; Fiscal note cited incorrect number (\$1,258,700)
Council & Other	PW	FN AMP Correction Transfer from 423 Fund	1,000,000	1,000,000	1,000,000				Transfer from SDC121
Housekeeping	PW	Transfer of Transp. Fee-in-Lieu from GF (Receipted in 2019)	95,000	95,000				95,000	Transfer from GF
Housekeeping	PW	Kirkland Intelligent Transportation System - Budget Decrease	(678,000)	(678,000)				(678,000)	External Funding Not Received
Transportation Capital Projects Fund Total			3,810,311	2,301,611	4,133,709	-	-	(323,398)	
Water/Sewer Utility Operating Fund (411)									
Housekeeping	PW	MC Break-In Insurance Restock	5,566	5,566				5,566	Insurance Refund
Water/Sewer Utility Operating Fund Total			5,566	5,566	-	-	-	5,566	

Adjustment Type	Dept.	Description	Adjustments	Appropriation Adjustment	Funding Source			Funding Source/Notes
					Internal Transf./Chrg.	Reserves/Fund Balance	Debt	
Surface Water Operating Fund (421)								
Use of Reserves	PW	Recognize SW Fine Prof. Svcs Expense	46,000	-		46,000		SW Fines
Housekeeping	PW	Recognize Cedar Creek Retrofit Study Grant Award	369,000	369,000			369,000	DOE Grant Award
Housekeeping	PW	MC Break-In Insurance Restock	31,808	31,808			31,808	Insurance Refund
Surface Water Operating Fund Total			446,808	400,808	-	46,000	-	400,808
Surface Water Capital Fund (423)								
Housekeeping	PW	NE 142nd Street Drainage Improvements - SDC0890000	14,000	14,000			14,000	Additional King County Grant Award
Surface Water Capital Fund Total			14,000	14,000	-	-	-	14,000
Solid Waste Fund (431)								
Housekeeping	PW	Recognize 2019-20 EnviroStars Pass-thru Expenses	570,493	570,493			570,493	Member Agencies Dues
Solid Waste Fund Total (431)			570,493	570,493	-	-	-	570,493
Health Benefits (511)								
Housekeeping	FA	Administrative Ordinance Correction	(30,527)	(30,527)				N/A
Health Benefits Total			(30,527)	(30,527)	-	-	-	-
Equipment Rental Fund (521)								
Council & Other	PW	Transfer to Cover Full Purchase of Dewatering Pump	26,292	26,292			26,292	Transfer from 421 Operating Supplies
Housekeeping	FA	Administrative Ordinance Correction	(89,236)	(89,236)				N/A
Equipment Rental Fund Total			(62,944)	(62,944)	-	-	-	26,292
Information Technology Fund (522)								
Housekeeping	PD	Police Evidence System Replacement - Transfer from Capital to Operating	161,954	161,954	161,954			ITC10030000
Council & Other	IT	COVID-19 City Expenses	58,300	58,300	58,300			CARES Act Reserve
Council & Other	IT	COVID-19 EOC Activation - Staffing Overtime Expenses	21,993	21,993	21,993			CARES Act Reserve
Housekeeping	FA	Administrative Ordinance Correction	(99,000)	(99,000)				N/A
Information Technology Fund Total			143,247	143,247	242,247	-	-	-
Facilities Fund (527)								
Housekeeping	CM	Recognize Dental Office Rental Revenue (2019)	160,000	160,000			160,000	Dental Office Rental Revenue
Housekeeping	FA	Administrative Ordinance Correction	(309,239)	(309,239)				N/A
Facilities Fund Total			(149,239)	(149,239)	-	-	160,000	-
TOTAL OTHER FUNDS			7,464,692	5,340,382	6,504,833	1,123,647	-	857,027
TOTAL ALL FUNDS			19,552,190	12,287,752	6,560,231	6,263,775	-	7,746,183