

ORDINANCE 2982

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KIRKLAND RELATING TO CIVIL SERVICE FOR FIRE AND POLICEMEN AUTHORIZING THE CIVIL SERVICE COMMISSION TO PROVIDE FOR DIVISION OF THE SECRETARY/CHIEF EXAMINER'S POWERS AND DUTIES AND TO UTILIZE THE PERSONNEL SKILLS AND EXPERTISE AVAILABLE IN THE CITY'S PERSONNEL OFFICE, AND ADDING A NEW SECTION TO CHAPTER 3.54 OF THE KIRKLAND MUNICIPAL CODE.

Be it ordained by the City Council of the City of Kirkland as follows:

Section 1. There is hereby added to Chapter 3.54 of the Kirkland Municipal Code a new section to read as follows:

Section 3.54.022 Optional Alternative - Division of Secretary/Chief Examiner's Powers and Duties.

In lieu of appointment of a secretary and chief examiner, pursuant to the provisions of Section 3.54.020, the Commission may, by adoption of appropriate rule consistent with the provisions of this ordinance and the basic principles of civil service, utilize the personnel skills and expertise available in the Personnel Office of the City, with respect to the functions of applicant recruitment, review of applications for qualification, conduct of examinations and preparation of eligibility lists for both initial employment and for promotions. If such a rule is adopted by the Commission then these functions shall not be included within the duties of the Secretary/Chief Examiner. No member of the Personnel Office performing any of the above-listed functions shall participate as Examiner or otherwise provide staff aid or assistance to the Commission with respect to any appeal made to the Commission regarding suspension, demotion or discharge, and including appeal for investigation.

Section 2. This ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication, as required by law.

Passed by majority vote of the Kirkland City Council in regular, open meeting this 6th day of October, 1986.

Signed in authentication thereof this 6th day of
October, 1986.

Loris Cooper
MAYOR

ATTEST:

Jamie Perry **DEPUTY CLERK**
Director of Administration & Finance
(ex officio City Clerk)

APPROVED AS TO FORM:

[Signature]
City Attorney