

ORDINANCE No. 2934

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE SALE AND DISPOSAL OF CITY-OWNED PERSONAL PROPERTY, INCREASING THE PROPERTY VALUE LIMITATION FROM THREE HUNDRED DOLLARS TO ONE THOUSAND DOLLARS, FOR SURPLUS OR UNNEEDED PROPERTY WHICH MAY BE DISPOSED OF BY INFORMAL SALE PROCEDURES OTHER THAN SEALED BID AND WITHOUT PRIOR CITY COUNCIL APPROVAL, AND AMENDING CHAPTER 3.86 OF THE KIRKLAND MUNICIPAL CODE.

Be it ordained by the City Council of the City of Kirkland as follows:

Section 1. Chapter 3.86 of the Kirkland Municipal Code ~~be and it~~ hereby is amended to read as follows:

3.86.010 Sale of unneeded property owned by the city.

The city manager may authorize department directors to sell property owned by the city and which is in the custody of their departments when they have certified in writing to the city manager or to the purchasing agent that said properties are no longer of public use to the city, or that the sale thereof would be in the best interests of the city.

3.86.020 Sale of personal property of one thousand [~~three hundred~~] dollars in value or less or to another governmental entity.

Approval of the council is [~~given~~] not required for the sale or disposition of any personal property:

- (1) With an estimated value of one thousand [~~three hundred~~] dollars or less; or
- (2) To another governmental entity to be used by that entity; when such property has been certified for disposition by the city manager; such sale or disposition to be made by the purchasing agent in accordance with informal procedures and in the best interest of the city.

3.86.030 Sale of personal property over one thousand [~~three hundred~~] dollars in value.

The purchasing agent, upon receipt of written instructions from the city manager or his authorized agent to sell personal property owned by the city valued at more than one thousand [~~three thousand~~] dollars, shall call for sealed bids and shall contain a description of the property to be sold, the location thereof, the name and address of the person with whom the bid is to be filed,

the last date for filing bids, and other pertinent information. Such call shall be published at least once in a newspaper of general circulation in the city not less than five days before the last date for filing of bids.

3.86.040 Bid deposit for the sale of personal property over one thousand [~~three hundred~~] dollars in value.

Each bid shall be accompanied by a deposit in the form of a certified check in an amount equal to not less than ten percent of the amount of the bid. All such deposits so made shall be returned to the unsuccessful bidders depositing the same after award of contract has been made. The deposit of the successful bidder shall be applied upon the price, or upon failure of such bidder to consummate the purchase, such deposit shall be forfeited as liquidated damages and such deposit so forfeited shall be credited to the appropriate account.

3.86.050 Bid opening in the sale of personal property over one thousand [~~three hundred~~] dollars in value.

Sealed bids shall be opened in public by the purchasing agent or his authorized agent at the time and place specified in the call for bids. The purchasing agent shall make a tabulation of all bids received and forward the bids to the city manager.

3.86.060 Award or rejection of bids in the sale of personal property over one thousand [~~three hundred~~] dollars in value.

The city manager shall present all bids, together with recommendations, to the city council at a regularly scheduled meeting for approval or rejection by the council.

3.86.065 When bids rejected or no bids received.

In the event no bids are received or all bids received are rejected by the city council then the council may either ask for new sealed bids or direct the sale or disposition of such surplus property under the procedures adopted pursuant to Section 3.86.020.

Section 2. This ordinance shall be in force and effect five days from and after its passage by the Kirkland City Council and publication pursuant to Section 1.08.017, Kirkland Municipal Code, in the summary form attached to the original copy of this ordinance and by this reference approved by the City Council.

Passed by majority vote of the Kirkland City Council in regular, open meeting this 3rd day of February, 1986.

Signed in authentication thereof this 3rd day of February, 1986.

Loris Cooper
MAYOR

ATTEST:

Jamie Lewis DEPUTY CLERK
Director of Administration & Finance
(ex officio City Clerk)

APPROVED AS TO FORM:

Ray E. [Signature]
City Attorney

SUMMARY OF ORDINANCE No. 2934

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Section 1 amends Chapter 3.86 of the Kirkland Municipal Code to increase the estimated value limitation of surplus property which, with the city manager's certification, may be sold or disposed of by means other than sealed bid and eliminates the requirement of prior City Council approval for such sale or disposal.

Section 2 authorizes publication of this ordinance by summary approved by the City Council pursuant to Section 1.08.017 KMC, establishes effective date as five days after summary publication.

The full text of this ordinance will be mailed without charge to any person upon request made to the director of administration and finance for the City of Kirkland.