

ORDINANCE NO. 2339

AN ORDINANCE OF THE CITY OF KIRKLAND PRESCRIBING PROCEDURES GOVERNING THE SALE AND DISPOSAL OF PERSONAL PROPERTY OWNED BY THE CITY OF KIRKLAND WHICH IS NO LONGER NEEDED BY THE CITY GOVERNMENT AND AMENDING TITLE 3 OF THE KIRKLAND MUNICIPAL CODE BY ESTABLISHING A NEW CHAPTER 3.86.

THE CITY COUNCIL OF THE CITY OF KIRKLAND DO ORDAIN AS FOLLOWS:

Section 1. Title 3 of the Kirkland Municipal Code is hereby amended by adding thereto a new Chapter 3.86, Personal Property - Sale and Disposal thereof, to read as follows:

3.86.010 Sale of Unneeded Property Owned by the City: The City Manager may authorize department directors to sell property owned by the City and which is in the custody of their departments when they have certified in writing to the City Manager or to the Purchasing Agent that said properties are no longer of public use to the City, or that the sale thereof would be in the best interests of the City.

3.86.020 Sale of Personal Property of \$300.00 Value or Less: Approval of the Council is hereby given for the sale or disposition of any personal property with an estimated value of \$300.00 or less which has been certified for disposition by the City Manager, such sale or disposition to be made by the Purchasing Agent in accordance with informal procedures and in the best interest of the City.

3.86.030 Sale of Personal Property over \$300.00 Value: The Purchasing Agent, upon receipt of written instruction from the City Manager or his authorized agent to sell personal property owned by the City valued at more than \$300.00, shall call for sealed bids and shall contain a description of the property to be sold, the location thereof, the name and address of the person with whom the bid is to be filed, the last date for filing bids, and other pertinent information. Such call shall be published at least once in a newspaper of general circulation in the City of Kirkland, not less than five days before the last date for filing of bids.

3.86.040 Bid Deposit for the Sale of Personal Property over \$300.00 in Value: Each bid shall be accompanied by a deposit in the form of a certified check in an amount equal to not less than 10% of the amount of the bid. All such deposits so made shall be returned to the unsuccessful bidders depositing the same after award of contract has been made. The deposit of the successful bidder shall be applied upon the price, or upon failure of such bidder to consummate the purchase, such deposit shall be forfeited as liquidated damages and such deposit so forfeited shall

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be credited to the appropriate account.

3.86.050 Bid opening in the Sale of Personal Property Over \$300.00 in Value: Sealed bids shall be opened in public by the Purchasing Agent or his authorized agent at the time and place specified in the call for bids. The Purchasing Agent shall make a tabulation of all bids received and forward the bids to the City Manager.

3.86.060 Award or rejection of Bids in the Sale of Personal Property Over \$300.00 in Value: The City Manager shall present all bids, together with recommendations, to the City Council at a regularly scheduled meeting for approval or rejection by the Council.

3.86.065 When Bids Rejected or No Bids Received: In the event no bids are received or all bids received are rejected by the City Council then the Council may either ask for new sealed bids or direct the sale or disposition of such surplus property under the procedures adopted pursuant to Section 3.86.020.

3.86.070 Invalidity of Part of Ordinance Not to Affect Remainder: If any provision or section of this ordinance or its application to any person or circumstance is held invalid, the remainder of the provision, section, or the application thereof to other persons or circumstances is not affected.

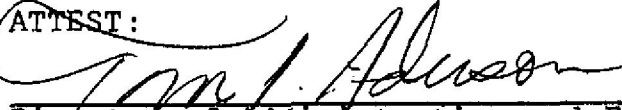
Section 2. This ordinance shall be in force and take effect five days from and after its passage by the council and publication as required by law.

PASSED by the Kirkland City Council in regular meeting on the 22nd day of February, 1977.

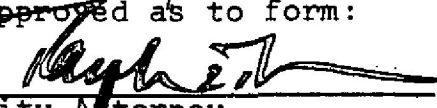
SIGNED in authentication thereof on the 22nd day of February, 1977.



Mayor

ATTEST:


Director of Administration and Finance
(ex officio City Clerk)

Approved as to form:


City Attorney

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