

ORDINANCE O-4634

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO CITY COUNCIL MEETINGS.

1 WHEREAS, the City Council's policies and procedures provide
2 that regular meetings of the Council shall be provided for by ordinance;
3 and

4 WHEREAS, the policies and procedures further provide that
5 special meetings of the Council shall be held in accordance with Chapter
6 42.30 RCW, the Open Public Meetings Act; and

7
8 WHEREAS, state law gives the Council the authority to cancel or
9 reschedule meetings so long as the Council meets at least once per
10 month; and

11
12 WHEREAS, Chapter 3.10 of the Kirkland Municipal Code ("KMC")
13 is the ordinance that addresses meetings of the Council; and

14
15 WHEREAS, KMC 3.10 does not specifically reference special
16 meetings or explicitly authorize the Council to cancel or reschedule
17 regular meetings except when a regular meeting date falls on a legal
18 holiday; and

19
20 WHEREAS, the Council wishes to amend Chapter 3.10 in order
21 to be consistent with state law and the Council's policies and
22 procedures.

23
24 NOW, THEREFORE, the City Council of the City of Kirkland do
25 ordain as follows:

26
27 Section 1. Section 3.10.010 of the Kirkland Municipal Code is
28 amended to read as follows:

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30 **3.10.010 Meetings—Generally.**

31 The city council shall meet regularly for the conduct of official
32 business and the taking of action thereon on the first and third Tuesdays
33 of each calendar month, commencing at seven-thirty p.m.; provided,
34 however, that the council may cancel or reschedule any meeting
35 provided it meets at least once a month.

36 Agendas for regularly scheduled meetings shall be available to
37 members of the city council, the official newspaper for the city, and
38 members of the general public by five p.m. of the Friday immediately
39 preceding the council meeting. Notice of a public hearing shall be by
40 inclusion of the hearing in the agenda, unless publication of notice of
41 hearing is specifically required.

42
43 Section 2. Section 3.10.020 of the Kirkland Municipal Code is
44 amended to read as follows:

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46 **3.10.020 Study sessions.**

47 Except in the event of a cancelled or rescheduled regular meeting,
48 the The city council shall hold study sessions on the first and third

49 Tuesday of each month at six p.m. Study sessions will be informal
50 meetings for the purpose of reviewing upcoming agenda items, current
51 and future programs or projects, the budget, or other topics the council
52 or city manager determines to be appropriate. No final action may take
53 place at a study session; however, the council may provide direction to
54 staff by consensus or vote.
55

56 Section 3. Section 3.10.040 of the Kirkland Municipal Code is
57 amended to read as follows:
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59 **3.10.040 Holidays—Meeting change.**

60 Whenever a regularly scheduled meeting conflicts with a legal
61 holiday, such meeting shall be held on the Wednesday immediately
62 following such legal holiday unless a different day is chosen by the
63 council and provided the council meets at least once a month.
64

65 Section 4. A new Kirkland Municipal Code Section 3.10.090 is
66 added to read as follows:
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68 **3.10.090 Special meetings.**

69 Special meetings of the city council shall be conducted in accordance
70 with Chapter 42.30 RCW, the Open Public Meetings Act.
71

72 Section 5. If any provision of this ordinance or its application to
73 any person or circumstance is held invalid, the remainder of the
74 ordinance or the application of the provision to other persons or
75 circumstances is not affected.
76

77 Section 6. This ordinance shall be in force and effect five days
78 from and after its passage by the Kirkland City Council and publication,
79 as required by law.
80

81 Passed by majority vote of the Kirkland City Council in open
82 meeting this 2nd day of January, 2018.
83

84 Signed in authentication thereof this 2nd day of January, 2018.



Mayor

Attest:

Publication Date: January 8, 2018


Kathi Anderson, City Clerk

Approved as to Form:


Kevin Raymond, City Attorney