ORDINANCE NO. 883

Report 2008

AN ORDINANCE OF THE CITY OF KIRKLAND, WASHINGTON CREATING AND ESTABLISHING A VIOLATIONS BUREAU TO BE KNOWN AS THE "VIOLATIONS BUREAU OF THE CITY OF KIRKLAND AND PRESCRIBING ITS DUTIES AND POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRKLAND, AS FOLLOWS:

Section 1. There is hereby established a Violations Bureau for the City of Kirkland to assist with the clerical work of cases for the violations of Kirkland City Ordinances. The Bureau shall be in charge of such person or persons and shall be open at such hours as the Mayor shall designate, provided that said Bureau shall not be operated nor staffed in conjunction with the Kirkland Police Department.

Section 2. The judge or justice having competent jurisdiction to hear cases arising under Ordinances of the City of Kirkland, shall, by written order, designate the specific offenses under City of Kirkland Ordinances which may be processed by the Violations Bureau; specify the amount of bail to be posted; the circumstances or conditions which will require appearance before the Court, and authorize the Violations Bureau in all other cases to accept forfeiture of bail.

Section 3. Any person charged with an offense for which payment of bail may be made to the Violations Bureau shall have the option of forfeiting such bail within the time specified in the Notice of Arrest at the Violations Bureau upon waiving appearing in Court; or may have the option of depositing required lawful bail and shall be entitled to a trial as authorized by law.

The Bureau, upon accepting the prescribed bail, shall issue a receipt to the alleged violator acknowledging payment thereof. Said receipt shall bear a legend informing the alleged violator of the legal consequences of bail forfeiture.

Section 4. The following duties are hereby imposed upon the Violations Bureau:

(a) It shall accept designated bail, issue receipts, and represent in Court such violators as are permitted and desire to plead guilty, waive Court appearance, and give power of attorney.

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- (b) It shall receive and issue receipts for cash bail from the persons who must or wish to be heard in Court; shall arrange for the filing and docketing of such cases and shall notify thearresting officer, defendant, and witnesses, of the time to be present in Court.
- (c) It shall keep an easily accessible record of all violations of which each person has been guilty during the preceding twelve (12) months.
- (d) It shall transfer, daily, to the Clerk of the Court having competent jurisdiction to hear said cases, all bail posted for offenses where forfeiture is not authorized by Court order, as well as copies of all receipts.
- (e) It shall transfer, daily, to the City Treasurer for deposit in the City General Fund or such other fund as may be prescribed by Ordinance, all forfeitures paid to the Violations Bureau for violations of Kirkland City Ordinances.

Section 5. All employees of the Violations Bureau of the City of Kirkland shall be employees of the City of Kirkland.

Section 6. The Traffic Violations Bureau of the City of Kirkland shall follow such procedure as may be prescribed by the Ordinances of the City of Kirkland, or as may be required by any laws of this State.

Section 7. In the event any section or provision of this Ordinance shall be held invalid or of no effect, such decision shall not effect the validity of any other section or provision hereof.

Section 8. This Ordinance shall be in force and take effect five (5) days from and after its passage by the Council, approval by the Mayor, and posting or publishing in accordance with law.

| INTRODUCED | the <u>17</u> day | of Lipt | , 1962. |
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| PASSED and | APPROVED the | day of | ack , 1962. |

MAYOR

ATTEST:

Seorge E. Anderson - City Clerk)

Approved as to Form:

Ralph I. Thomas -City Attorney - 2 -