

RESOLUTION R-5260

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KIRKLAND APPROVING PARTICIPATION BY THE CITY IN AN INTERLOCAL COOPERATIVE PURCHASING AGREEMENT WITH NATIONAL COOPERATIVE PURCHASING ALLIANCE AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT ON BEHALF OF THE CITY OF KIRKLAND.

1 WHEREAS, the City of Kirkland and NCPA seek to enter into an
2 intergovernmental agreement enabling the City of Kirkland to purchase
3 goods and services through NCPA purchase contracts; and
4

5 WHEREAS, the City Council has determined it to be in the best
6 interest of the City of Kirkland to enter into such an interlocal
7 cooperative purchasing agreement; and
8

9 WHEREAS, Chapter 39.34 RCW authorizes City of Kirkland and
10 NCPA to enter into an interlocal cooperation agreement to perform any
11 governmental service, activity or undertaking which each contracting
12 party is authorized by law to perform.
13

14 NOW, THEREFORE, be it resolved by the City Council of the City
15 of Kirkland as follows:
16

17 Section 1. The City Manager is authorized and directed to
18 execute on behalf of the City of Kirkland an Interlocal Agreement
19 substantially similar to that attached as Exhibit "A", which is entitled
20 "INTERLOCAL AGREEMENT."
21

22 Passed by majority vote of the Kirkland City Council in open
23 meeting this 18th day of July, 2017.
24

25 Signed in authentication thereof this 18th day of July, 2017.


Amy Walen, Mayor

Attest:


Kathi Anderson, City Clerk

NCPA

National Cooperative Purchasing Alliance

INTERLOCAL AGREEMENT

Contracting Parties

City of Kirkland
(Participating Agency)

Region 14 Educational Service Center
(Lead Agency)

91-6001255
(Federal Tax ID Number)

This agreement is effective upon signature and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This agreement may be terminated with or without cause by either party upon (60) days prior written notice, or may also be terminated for cause at anytime upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Authority for such services is granted under Revised Code of Washington, Title 39 RCW Public Contracts & Indebtedness, Chapter 39.34 RCW Interlocal Cooperation Act. The purpose of this cooperative is to obtain substantial savings for member school districts and public entities through volume purchasing.

Role of the Purchasing Cooperative

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Receive quantity requests from entities and prepare appropriate tally of quantities.
4. Initiate and implement activities related to the bidding and vendors selection process.
5. Provide members with procedures for ordering, delivery, and billing.

Role of the Participating Agency:

1. Commitment to participate in the program as indicated by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative.
3. Commit to purchase products and services that become part of the official products and services list when it is in the best interest of the member entity.
4. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Purchasing Cooperative.

5. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
6. Pay vendors in a timely manner for all goods and services received.

Authorization:

Region 14 Education Service Center and the National Cooperative Purchasing Alliance (NCPA) executed a contract to provide cooperative purchasing opportunities to public and nonprofit agencies nationwide.

Please send a signed Interlocal Agreement by email to membership@ncpa.us, fax to (888) 543-6515, or mail to NCPA, P.O. Box 701273, Houston, TX 77270. A facsimile or email transmission of an executed signature page of the agreement shall have the same force and effect as an original signature page.

Participating Agency

Region 14 Education Service Center

By _____
Authorized Signature

By _____
Authorized Signature

Title

Title

Date

Date

Greg Piland
Contact Person

Contact Person

Purchasing Agent
Title of Contact

Telephone Number

123 5th AVE
Street Address

Email Address

Kirkland, WA 98033
City, State, Zip

425-587-3123
Contact's Telephone Number

gpiland@kirklandwa.gov
Email Address