

*Approved
City Council 12/16/68*

ORDINANCE

No. 616

AN ORDINANCE CREATING AND ESTABLISHING A PUBLIC LIBRARY AND READING ROOM IN THE CITY OF KIRKLAND, KING COUNTY, WASHINGTON, PROVIDING FOR A BOARD OF TRUSTEES FOR THE MANAGEMENT OF THE SAME AND DEFINING THEIR POWERS AND CREATING A PUBLIC LIBRARY FUND FOR DEPOSITING MONIES RECEIVED FOR THE LIBRARY OF THE CITY OF KIRKLAND, AND

WHEREAS it is deemed necessary and proper that a separate library department be established and also a plan and system be adopted for the operation and maintenance of said library, now therefore

THE CITY COUNCIL OF THE CITY OF KIRKLAND DO ORDAIN AS FOLLOWS:

Section 1.

There is hereby established in the City of Kirkland, Washington, a public library and reading room which shall be maintained by said City through a board of trustees and which shall be known as the Kirkland Public Library.

Section 2.

The management and control of the Kirkland Public Library shall be vested in a board of five (5) trustees, who shall be appointed by the Mayor with the consent of the Council. The first appointments shall be for terms of one (1), two (2), three (3), four (4), and five (5) years, respectively, and thereafter a trustee shall be appointed annually to serve for five (5) years. Vacancies shall be filled for unexpired terms as soon as possible in the manner in which members of the Board are regularly chosen. Library trustees shall not receive salaries or other compensation for their services, but necessary expenses actually incurred shall be paid from library funds. A library trustee may be removed only through vote of the City Council.

Section 3.

The trustees, immediately after their appointment, shall meet and organize by the election of such officers as they deem necessary. They shall (1) adopt such by-laws, rules and regulations

for their own guidance and for the government of the library as they deem expedient; (2) have the supervision, care, and custody of all property of the library, including the rooms or buildings, constructed, leased, or set apart therefor; (3) employ a librarian, and upon his or her recommendation employ such other assistants as may be necessary, prescribe their duties, fix their compensation, and remove them for cause; (4) submit annually to the legislative body a budget containing estimates in detail of the amount of money necessary for the library for the ensuing year; (5) have exclusive control of the finances of the library; (6) accept such gifts of money or property for library purposes as they deem expedient; (7) lease or purchase land for library buildings; (8) lease, purchase, or erect an appropriate building or buildings for library purposes, and acquire such other property as may be needed therefor; (9) purchase books, periodicals, maps, and supplies for the library; and (10) do all other acts necessary for the orderly and efficient management and control of the library.

Section 4.

There is hereby created a fund to be known as the Library Fund into which fund shall be deposited all monies received for library purposes from taxation, income of the library, state aid, donations, or any other source.

Section 5.

The City Council shall appropriate money annually for the support of the library. All monies for the library derived from taxation shall be deposited into the Library Fund which fund shall be maintained by the City Treasurer and shall not be drawn upon for any but library purposes. It is specifically provided that any unexpended balances of fund remaining at the end of each year in said library fund may be held in such fund as a cumulative reserve and expenditures may be made therefrom only for library purposes as herein provided.

Section 6.

The Board of Trustees shall have the exclusive control of expenditures for library purposes subject to any examination of accounts required by the state and money shall be paid for library purposes only upon vouchers of the board of trustees, without further audit. The board shall not make expenditures or incur indebtedness in any single year in excess of the amount of money appropriated and/or available or accumulated for library purposes.

Section 7.

This ordinance shall take effect five days from and after its passage by the Council, approval by the Mayor and publication according to law.

Introduced the 7th day of May, 1951.

Passed and approved the 17th day of September, 1951.

Alfred E. Leland
Mayor

Attest:

Allen L. Fitch
City Clerk

Approved as to Form:

Charles W. Johnson Jr
City Attorney

I hereby certify that the foregoing is a true and correct copy of an Ordinance of the City of Kirkland and that the same was published or posted according to law, said Ordinance being No. 616 and entitled "An Ordinance as above."

Allen L. Fitch, City Clerk