

ORDINANCE O-4481

AN ORDINANCE OF THE CITY OF KIRKLAND RELATING TO THE DESIGNATION OF AGENTS BY THE MAYOR AND THE CITY MANAGER TO ACCEPT SERVICE OF PROCESS.

1           The City Council of the City of Kirkland do ordain as follows:  
2

3           Section 1. Section 3.16.070 of the Kirkland Municipal Code is  
4 amended to read as follows:  
5


6           3.16.070 Service of process.  
7

8 Pursuant to RCW 4.28.080(2), the mayor and city manager designate  
9 the city clerk as their agent to accept service of summonses and other  
10 original process during normal city business hours (eight a.m. to five  
11 p.m.). Whenever the city clerk cannot be so served, the mayor and city  
12 manager designate the following persons, in descending order of  
13 preference, to be served during normal business hours: The deputy city  
14 clerk, the director of ~~administrative services-finance and administration,~~  
15 ~~or the secretary~~ the executive assistant for the city manager or the  
16 deputy city managers. In the event that none of these persons can be  
17 so served, then service may be to the city manager. If the city manager  
18 cannot be served, then service may be to the mayor.  
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20           Section 2. This ordinance shall be in force and effect five days  
21 from and after its passage by the Kirkland City Council and publication,  
22 as required by law.  
23

24           Passed by majority vote of the Kirkland City Council in open  
25 meeting this 2nd day of June, 2015.  
26

27           Signed in authentication thereof this 2nd day of June, 2015.


  
MAYOR

Attest:

  
City Clerk

Approved as to Form:

Publication Date: June 8, 2015

  
City Attorney